



NORTHERN MORaine WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

May 11, 2026

Present in person: **Trustees:** John Ragland, Timothy Brunn, Caretina Tellez, Theresa Neises, Ken Michaels
District Clerk: Madalina Roscan
District Manager: Mohammed Haque
Guest: N/A

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Theresa Neises – Present
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** None

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting April 13, 2026

Motion by Trustee Ragland to approve the regular Meeting minutes of April 13, 2026, as presented.
2nd by Trustee Tellez

5 ayes 0 nays 0 absent

MOTION CARRIED

5. OATH OF OFFICE

- a. Having been duly reappointed, Trustee Michaels took the Oath of Office
- b. Having been duly reappointed, Trustee Tellez took the Oath of Office

6. ELECTION OF OFFICERS:

Pursuant to 70 ILCS 2405/4 of the 1917 Sanitary District Act, "The Board of Trustees at their first meeting in May of each year shall elect one of their number as President, and from outside of their membership a Clerk and an Assistant Clerk."

Motion by Trustee Brunn to nominate Ken Michaels as President of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – abstain

4 ayes 0 nays 1 abstain (Ken Michaels)

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
March 09, 2026

Motion by President Michaels to nominate Caretina Tellez as Vice-President of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Abstain
Theresa Neises – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 abstain (Caretina Tellez)

MOTION CARRIED

Motion by Trustee Ragland to appoint Madalina Roscan as District Clerk and Jennifer Duron as Assistant Clerk.
2nd by Vice-President Tellez.

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

7. Pursuant to 70 ILCS 2405/4 the Board may select a Treasurer, Attorney and Engineer for the District and appoint FOIA and OMA Officers.

Motion by President Michaels to nominate Timothy Brunn as Treasurer of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Abstain
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 abstain (Timothy Brunn)

MOTION CARRIED

Motion by Trustee Ragland to appoint Filippini Law Firm, LLP. as District Attorney, and Trotter and Associates as District Engineer.

2nd by President Michaels

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
March 09, 2026

Motion by Trustee Ragland to appoint Mohammed Haque and Jasmin Bait as Freedom of Information Act Officers, and Mohammed Haque and Madalina Roscan as Open Meeting Act Officers.

2nd by Vice-President Tellez.

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

8. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for the month ending March 31, 2025

The Treasurer's Report was presented by Trustee Brunn.

Motion by Trustee Tellez to approve the Treasurer's Report for the month ending March 31, 2025, as presented.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

9. MANAGER'S REPORT: District Manager Haque presented the Manager's Report and answered questions that the Board had of District activities.

10. TRUSTEE REPORTS: None

11. LEGAL BUSINESS: None

12. OLD BUSINESS: None

13. NEW BUSINESS:

a. Public Hearing: Proposed FY 2026-27 Annual Budget

President Michaels declared the Public Hearing for the District's Annual Budget open at 7:55 pm. There were no members of the Public present. President Michaels closed the Public Hearing at 7:56 pm.



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
March 09, 2026

b. Adoption of the FY 2026-27 Annual Budget

Motion by Trustee Brunn to adopt the NMWRD operating budget for the 2026-27 Fiscal Year as proposed.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

c. Revised Salary Ordinance

Motion by Vice-President Tellez to Adopt Ordinance 26-02, a Salary Ordinance for Employees of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises * Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

d. Payment Request #15 – Holiday Hills /Le Villa Vaupell Sewer Extension Project – Phase 2

Motion by Trustee Ragland to approve Pay Request #8 in the amount of \$45,365.51 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension Project – Phase 2.

2nd by Vice-President Tellez.

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

e. Authorization to Dispose of Records per State

Motion by Brunn to approve the Initiation of the Records Disposal Process for those items listed on Application No. 05:289.

2nd by Trustee Neises

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
March 09, 2026

f. Approve Service Agreement with Stratifyx

Motion by President Michaels to approve the Service Agreement with Stratifyx for an amount not to exceed \$15,0000 for Nutrient Trading Modeling.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

g. Approve Engineering Services Agreement with Trotter and Associates for Funding Assistance.

Motion by Trustee Brunn to approve the FY 2026-27 Engineering Services Agreement with Trotter and Associates for Funding Assistance for an amount not to exceed \$30,000.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

h. Approve Engineering Services with Trotter and Associates for Biosolids Handling Building.

Motion by Trustee Brunn to approve the Engineering Services with Trotter and Associates for Conceptual Design of the Biosolids Handling Building for an amount not to exceed \$31,000.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

g. Approve Resolution for Agreement with Althoff Industries for Solar Installation.

Motion by Trustee Brunn to approve the Resolution authorizing an initial payment of \$25,000 and Authorizing the negotiation of an Agreement with Althoff Industries for Solar Energy System Installation on District property.

2nd by Trustee Ragland

Trustee Ragland asked several questions about the project and financial implications. District Manager Haque explained the various scenarios for the solar system and explained his approach towards the project, the contract and land leases to the satisfaction of the board.



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
March 09, 2026

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

14. MISCELLANEOUS CORRESPONDENCE:

- a. MCCG Annual Meeting – May 21, 2025 – The Annex – 2104 Algonquin Rd., Lake-In-The-Hills, IL

15. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for May 11, 2026, as presented, in the amount of \$188,942.01.

2nd by Vice-President Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS:

- a. None

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 8:30 p.m.
Unanimously approved on a voice vote