



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

October 6, 2025

Present in person: **Trustees:** John Ragland, Timothy Brunn, Caretina Tellez, Theresa Neises, Ken Michaels
District Clerk: Elisa Fisher
District Manager: Mohammed Haque
District Attorney: Not present
Guest: Joseph Troyer- GW & Associates PC

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Theresa Neises – Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE: Those present stood and pledged allegiance to the flag.

At this time, District President Michaels asked the Board if any Trustees objected to moving ahead to Agenda Item 10a so that Joseph Troyer of GW & Associates, PC, could address the Board. Hearing no objections, Mr. Troyer proceeded to present the annual Northern Moraine WRD audit for the fiscal year ending April 30, 2025.

Mr. Troyer of GW & Associates, PC, introduced himself and provided a brief overview of the annual Northern Moraine WRD audit for the fiscal year ending April 30, 2025. He began by thanking the District staff for their cooperation in supplying all requested documents necessary to complete the audit. Mr. Troyer stated that the auditors issued an unmodified opinion and reported no issues of concern after reviewing internal controls, workflows, policies, and procedures. He then presented the financial statements and budget reports.

3. PUBLIC COMMENTS: NONE

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting September 15, 2025

Motion by Trustee Brunn to approve the Regular Meeting minutes of September 15, 2025, as presented.
2nd by Trustee Tellez

5 ayes 0 nays 0 absent



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5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for the month ending August 31, 2025

The Treasurer's Report was presented by Trustee Brunn.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending August 31, 2025, as presented.

2nd by Trustee Tellez

Roll Call:

Timothy Brunn – Aye

John Ragland – Aye

Caretina Tellez – Aye

Theresa Neises – Aye

Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

6. MANAGER'S REPORT: None

7. TRUSTEE REPORTS: None

8. LEGAL BUSINESS: None

9. OLD BUSINESS: None

10. NEW BUSINESS:

a. Annual Audit for Fiscal Year 2024-2025

Motion by Trustee Brunn to approve Accept the Annual Audit as presented by GW & Associates PC for the Fiscal year ended on April 30, 2025

2nd by Trustee Ragland

Timothy Brunn – Aye

John Ragland – Aye

Caretina Tellez – Aye

Theresa Neises – Aye

Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

b. Approve Annual Treasurer's Report for the Fiscal Year Ending April 30, 2025

Motion by Trustee Ragland approve the Annual Treasurer's Report for the fiscal year ending on April 30, 2025, and authorize the District Clerk to make the report available pursuant to State Statutes.

2nd by Trustee Brunn

Roll Call:

Timothy Brunn – Aye

John Ragland – Aye

Caretina Tellez – Aye

Theresa Neises – Aye

Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED



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c. Approval of Employee Dental & Life Insurance Coverage

Motion by Trustee Tellez to Authorize the District Manager to execute enrollment documents for employee life insurance and accidental death & dismemberment coverage with BlueCross BlueShield of Illinois, employee-funded Dental insurance coverage with Delta Dental and employee-funded Vision insurance coverage with Delta Vision.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

d. Approve District Insurance Policy Renewals

Motion by Trustee Brunn to Motion to enter into policy agreements with Illinois Counties Risk Management Trust for Property, Liability, Automobile, Crime, Inland Marine, Management Liability and Umbrella Coverage for an amount of \$55,744 from December 1, 2025 to December 1, 2026; Lloyd's of London for Cyber Liability Coverage for an amount of \$4,787 from December 1, 2025 to December 1, 2026 and Illinois Counties Risk Management Trust for Workers Compensation Insurance for \$10,870 from December 1, 2025 to December 1, 2026 and Assured Partners for an Agency Fee of \$8,000 from December 1, 2025 to December 1, 2026, and to authorize the District Manager execute agreements to bind coverage.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

11. MISCELLANEOUS CORRESPONDENCE:

a. MCGG Membership Meeting – City of Cary – Galati's Hideaway -- Wednesday, October 22, 2025

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for October 6, 2025, as presented, in the amount of **\$280,443.83.**

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS: None

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 7:53 p.m.
Unanimously approved on a voice vote