



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

September 15, 2025

Present in person: **Trustees:** John Ragland, Timothy Brunn, Caretina Tellez, Theresa Neises, Ken Michaels
District Clerk: Elisa Fisher
District Manager: Mohammed Haque
District Attorney: Not present
Guest:

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Theresa Neises – Present
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** NONE

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting August 11, 2025

Motion by Trustee Brunn to approve the Regular Meeting minutes of August 11, 2025, as presented.
2nd by Trustee Ragland

5 ayes 0 nays 0 absent

5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for the month ending July 31, 2025

The Treasurer's Report was presented by Trustee Brunn.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending July 31, 2025, as presented.
2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

6. **MANAGER'S REPORT:** None

7. **TRUSTEE REPORTS:** None

8. **LEGAL BUSINESS:** None

9. **OLD BUSINESS:** None



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
September 15, 2025

10. NEW BUSINESS:

a. Approve Change Order #3 – Holiday Hills /Le Villa Vaupell Sewer Extension Project – Phase 2

Motion by Trustee Ragland to approve Change Order #3 in the amount of \$764,099.95 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension Project – Phase 2.

2nd by Trustee Tellez

Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

b. Approve Pay Request #12 for Holiday Hills / Le Villa Vaupell Phase 2 Project

Motion by Trustee Brunn to approve Pay Request #12 in the amount of \$129,151.84 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension Project – Phase 2.

2nd by Trustee Tellez

Roll Call:

Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

c. Approve 2026 NMWRD Board Meeting Dates

Motion by Trustee Brunn to Adopt the Calendar Year 2026 Regular Meeting Schedule for the Northern Moraine Wastewater Reclamation District Board of Trustees.

2nd by Trustee Ragland

Roll Call:

Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

d. Approve 2026 NMWRD Holiday Dates

Motion by Trustee Michaels to Adopt the Calendar Year 2026 Holiday Schedule for the Northern Moraine Wastewater Reclamation District Board of Trustees.

2nd by Trustee Ragland

Roll Call:

Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Theresa Neises – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
September 15, 2025

e. Approve Annual Audit for Fiscal Year 2024-2025
Item was tabled for next month.

11. MISCELLANEOUS CORRESPONDENCE:

a. MCCG Membership Meeting – City of Harvard – Wednesday, September 24, 2025

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for September 15, 2025, as presented, in the amount of \$353,244.68.

2nd by Trustee Ragland

Roll Call:

Timothy Brunn – Aye

John Ragland – Aye

Caretina Tellez – Aye

Theresa Neises – Aye

Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS:

a. None

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 8:00 p.m.

Unanimously approved on a voice vote