



# NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

## REGULAR MEETING MINUTES

June 9, 2025

Present in person: **Trustees:** John Ragland, Timothy Brunn, Caretina Tellez, Ken Michaels  
**District Clerk:** Elisa Fisher  
**District Manager:** Mohammed Haque  
**District Attorney:** Not present  
**Guest:** Kyle Brooks

President Michaels called the meeting to order at 7:35 p.m.

### 1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present  
John Ragland – Present  
Caretina Tellez – Present  
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** None

### 4. PRESENTATION & APPROVAL OF MINUTES:

#### a. Special Meeting May 12, 2025

Motion by Trustee Ragland to approve the Special Meeting minutes of May 12, 2025, as presented.

2nd by Trustee Brunn

4 ayes 0 nays 0 absent

#### b. Regular Meeting May 12, 2025

Motion by Trustee Brunn to approve the Regular Meeting minutes of May 12, 2025, as presented.

2nd by Trustee Ragland

4 ayes 0 nays 0 absent

#### c. Executive Meeting May 12, 2025

Motion by Trustee Brunn to approve the Executive Meeting minutes of May 12, 2025, as presented.

2nd by Trustee Tellez

4 ayes 0 nays 0 absent

#### d. Semi-Annual Executive Session Minutes

Motion by Trustee Ragland to table the Semi-Annual Executive Session Minutes from December 9, 2024.

2nd by President Michaels

4 ayes 0 nays 0 absent



Northern Moraine Wastewater Reclamation District  
Regular Meeting Minutes  
June 9, 2025

**5. TREASURER'S REPORT:**

a. Approval of the Monthly Treasurer's Report for the month ending March 31, 2025

The Treasurer's Report was presented by Trustee Ragland.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending April 30, 2025, as presented.

2nd by Trustee Brunn

Roll Call:

Timothy Brunn – Aye

John Ragland – Aye

Caretina Tellez – Aye

Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**

**6. MANAGER'S REPORT:** District Manager Haque informed the Board that the \$2 million Foster Grant, which was intended for the Holiday Hills Sanitary Sewer extension, is no longer available due to federal cuts. However, the District has applied for another grant. President Michaels inquired about an outage, and District Manager Haque explained that it was caused because of an issue with the Waterford lift station. However, he noted that everything is now back up and running.

**7. TRUSTEE REPORTS: None**

**8. LEGAL BUSINESS: None**

**9. OLD BUSINESS: None**

**10. NEW BUSINESS:**

a. Public Hearing: NMWRD FY 2025-26 Appropriations Ordinance

President Michaels declared the Public Hearing for the FY 2025-26 Appropriations Ordinance prior to taking final action, open at 7:46 pm. There were no comments from members of the public in attendance. President Michaels closed the Public Hearing at 7:47 pm.

b. Adoption of an Appropriation Ordinance

Motion by Trustee Brunn to adopt the NMWRD Appropriation Ordinance for the 2025-26 Fiscal Year as proposed.

2nd by Trustee Ragland

Roll Call:

Timothy Brunn – Aye

John Ragland – Aye

Caretina Tellez – Aye

Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**



Northern Moraine Wastewater Reclamation District  
Regular Meeting Minutes  
June 9, 2025

c. Approve Ordinance #25-05, Sewer Rate Ordinance Amendment

Motion by Trustee Tellez to approve Ordinance 25-05, Amending Ordinance 25-02 relating to Sewer Rates

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**

d. Approve Agreement with Nunda Township and Village of Holiday Hills for Paving of the Holiday Hills / Le Villa Vaupell Phase 2 Project

Motion by Trustee Ragland to approve agreement with Nunda Township and Village of Holiday Hills for Paving of the Holiday Hills / Le Villa Vaupell Phase 2 Project.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**

e. Payment Request #9 – Holiday Hills /Le Villa Vaupell Sewer Extension Project – Phase 2

Motion by Trustee Brunn to approve Pay Request #9 in the amount of \$84,390.45 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension Project – Phase 2.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**

f. Approve Ordinance#25-06, Service Disconnections

Motion by Ragland to approve Ordinance 25-06, Amending Ordinance 25-02 relating to Service Disconnections.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**

**14. MISCELLANEOUS CORRESPONDENCE:**

a. MCGG Annual Golf Outing – Crystal Lake Country Club – Monday, June 9, 2025



Northern Moraine Wastewater Reclamation District  
Regular Meeting Minutes  
June 9, 2025

**15. APPROVAL OF BILLS**

Motion by Trustee Brunn to approve payment of bills for June 9, 2025, as presented, in the amount of \$261,159.57.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**

**16. OTHER BUSINESS: None**

**ADJOURNMENT**

Motion by President Michaels to adjourn the meeting at 7:55 p.m.  
Unanimously approved on a voice vote