



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

May 12, 2025

Present in person: **Trustees:** John Ragland, Timothy Brunn, Caretina Tellez, Ken Michaels

District Clerk: Elisa Fisher

District Manager: Mohammed Haque

District Attorney: Alexander Planeto

Guests: Konstantin Kotelnikov

Theresa M. Neises

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** At this time, District President Michaels asked the Board if there were any objections to moving ahead to Agenda Item 13g, concerning the sewer connection at 952 Revere Lane, so that Konstantin Kotelnikov could present his request on the connection fees. Hearing no objections, Mr. Kotelnikov addressed the Board.

13G. 952 Revere Lane Sewer Connection

Mr. Kotelnikov provided a brief summary of the property's history. He stated that the property was previously developed with a residence that had been connected to the District's sanitary sewer system. Approximately 18 years ago, however, a fire destroyed the residence, and the structure was subsequently demolished. Mr. Kotelnikov explained that he later purchased the vacant lot based on the understanding that it was ready for connection to all utilities. He noted that he currently has a potential buyer interested in the property and expressed concern about losing the sale. He therefore requested that the Board consider waiving the connection fee since it was previously paid and the property was never delinquent or out of compliance. District Manager Haque informed the Board that there are no outstanding fees on the property, all prior payments have been made in full, and the original structure, which burned down several years ago, was never rebuilt.

The Board and District Attorney Planeto discussed Ordinance 25-02: Sewer User Charges. Attorney Planeto explained that the Board has the discretion to make an exception and may choose to waive the sewer connection fee for the property, given the prior payment of a connection fee and the circumstances surrounding the capping of the sewer connection in 2006. Should the Board pursue this approach, Attorney Planeto has prepared a draft resolution to implement such a waiver.

Alternatively, the Board could acknowledge the original connection fee payment and the lack of formal notice regarding the disconnection and require the property owner to pay only the difference between the connection permit fees paid at the time of the initial connection and the current connection fees. However, Attorney Planeto noted that the original fee was minimal, so this option would provide minimal financial relief to the current property owner.



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The Board discussed other similar situations; however, it was concluded that those instances all had outstanding fees or were delinquent.

Motion by Ragland to approve the waiver for the connection fee associated with the request for 952 Revere Lane.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent **MOTION CARRIED**

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, April 14, 2025

Motion by Trustee Brunn to approve the Regular Meeting minutes of April 14, 2025, as presented.

2nd by Trustee Ragland

4 ayes 0 nays 0 absent

5. OATH OF OFFICE:

- a. Having been duly reappointed, Trustee John Ragland took the Oath of Office
- b. Having been duly reappointed, Trustee Tim Brunn took the Oath of Office

6. ELECTION OF OFFICERS:

Pursuant to 70 ILCS 2405/4 of the 1917 Sanitary District Act, "The Board of Trustees at their first meeting in May of each year shall elect one of their number as President, one of their number as Vice-President and from outside of their membership a Clerk and an Assistant Clerk."

Motion by Trustee Ragland to nominate Ken Michaels as President of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Abstain

3 ayes 0 nays 1 abstain (Ken Michaels)

MOTION CARRIED



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Motion by Trustee Ragland to nominate Caretina Tellez as Vice-President of the Northern Moraine Wastewater Reclamation District.

2nd by President Michaels

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Abstain
Ken Michaels – Aye

3 ayes 0 nays 1 abstain (Caretina Tellez)

MOTION CARRIED

Motion by Trustee Brunn to appoint Elisa Fisher as District Clerk of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Trustee Brunn to appoint Madalina Roscan as Assistant Clerk of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 abstain

MOTION CARRIED

7. SELECTION OF DISTRICT TREASURER, ATTORNEY AND ENGINEER

Pursuant to 70 ILCS 2405/4 the Board may select a Treasurer, Attorney and Engineer for the District and appoint FOIA and OMA Officers

Motion by Trustee Ragland to appoint Tim Brunn as Treasurer of the Northern Moraine Wastewater Reclamation District.

2nd by President Michaels

Roll Call: Timothy Brunn – Abstain
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

3 ayes 0 nays 1 abstain (Tim Brunn)

MOTION CARRIED



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Motion by Trustee Ragland to appoint Filippini Law Firm, LLP. as the District Attorney.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Trustee Ragland to appoint Trotter & Associates, Inc. as the District Engineer.

2nd by President Michaels

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Trustee Ragland to appoint Mohammed Haque as Freedom of Information Act Officer and Open Meeting Act Officer.

2nd by President Michaels

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Trustee Ragland to appoint Elisa Fisher as Freedom of Information Act Officer and Open Meeting Act Officer.

2nd by President Michaels

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 abstain

MOTION CARRIED



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8. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for the month ending March 31, 2025

The Treasurer's Report was presented by Trustee Tellez.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending March 31, 2025, as presented.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

9. MANAGER'S REPORT: District Manager Haque informed the Board that a fire occurred over the weekend in Island Lake and came dangerously close to the plant. A significant portion of the property west and north of our plant site was burned. The fire department responded promptly, and several District operators were on-site providing assistance. District Manager Haque noted that he had considerable difficulty entering the plant, as onlookers had lined the street to observe the fire. He advised the Board that, in light of this experience, he would like to consider equipping vehicles with sirens and lights to ensure better access during future emergencies. Additionally, he expressed interest in pursuing wetland replanting in the affected area to support environmental restoration.

10. TRUSTEE REPORTS: Trustee Ragland informed the board that he had attended Lakemoor's board meeting.

11. LEGAL BUSINESS: None

12. OLD BUSINESS: None

13. NEW BUSINESS:

a. Public Hearing: Proposed FY 2025-26 Annual Budget

President Michaels declared the Public Hearing for the District's Annual Budget open at 8:09 pm. There were no members of the Public present who had any comments. President Michaels closed the Public Hearing at 8:09 pm.

b. Adoption of the FY 2025-26 Annual Budget

Motion by Trustee Brunn to adopt the NMWRD operating budget for the 2025-26 Fiscal Year as proposed.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED



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c. Payment Request #8 – Holiday Hills /Le Villa Vaupell Sewer Extension Project – Phase 2

Motion by Trustee Brunn to approve Pay Request #8 in the amount of \$14,702.26 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension Project – Phase 2.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent **MOTION CARRIED**

d. Revised Salary Ordinance

Motion by Trustee Ragland to Adopt Ordinance 25-03, a Salary Ordinance for Employees of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent **MOTION CARRIED**

e. Nutrient Trading Agreement

Motion by Tellez to approve the Modified Nutrient Trading Agreement with McHenry County Conservation District. 2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent **MOTION CARRIED**

f. Lift Station #6 Wet Well Rehabilitation

Motion by Ragland to approve Resolution Authorizing Emergency Work at Lift Station 6.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent **MOTION CARRIED**



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h. Authorization to Dispose of Records per State Statute

Motion by Brunn to approve the Initiation of the Records Disposal Process for those items listed on Application No. 05:289.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

14. MISCELLANEOUS CORRESPONDENCE:

a. MCCG Annual Meeting – Village of Lake in the Hills – Wednesday, May 21, 2025

15. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for May 12, 2025, as presented, in the amount of \$330,821.94.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

16. OTHER BUSINESS: None

a. Executive Session

Motion by Trustee Ragland to go into Executive Session to discuss Trustee Candidates.

2nd by Trustee Brunn

Unanimously approved on a voice vote.

MOTION CARRIED

Regular Session ended at 8:15 pm

Executive Session began at 8:15 pm

Executive Session ended at 8:20 pm

Regular Session reconvened at 8:21 pm



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President Michaels stated that no Board action was taken during the Executive Session regarding the Trustee candidates. He noted that the Board held a discussion about whom they would recommend to the legislators to fill the remainder of Donald Ashley's term for Port Barrington.

Motion by Trustee Brunn to recommend Theresa M. Neises to fill the remainder of the term of Donald Ashely for Port Barrington Trustee.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 8:21 p.m.
Unanimously approved on a voice vote