



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

April 14, 2025

Present in person: **Trustees:** John Ragland, Timothy Brunn, Caretina Tellez, Ken Michaels
Administrative Clerk: Madalina Roscan
District Manager: Mohammed Haque

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** NONE

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, March 10, 2025

Motion by Trustee Brunn to approve the Regular Meeting minutes of March 10, 2025, as presented.
2nd by Trustee Ragland

4 ayes 0 nays 0 absent

5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for the month ending February 28, 2025

The Treasurer's Report was presented by Trustee Tellez.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending February 28, 2025, as presented.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED



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6. MANAGER'S REPORT:

President Michaels informed the Board that he was seeking emergency approval for the rehabilitation of Lift Station 6's wet well. The District's Lakemoor Lift Station 6 consists of a 10-foot metal wet well, which has begun to show significant signs of deterioration. During recent upgrades to the Lakemoor lift stations, sandblasting revealed several structural weak points in the wet well.

The District has been actively exploring solutions to restore structural integrity, and the most cost-effective option identified is a proposal from Hydro Klean in the amount of \$102,305. This work will require the District to provide bypass pumping for the lift station during the rehabilitation process and to outsource various electrical and mechanical work needed for the rehabilitation.

In an effort to avoid a full-scale and costly repair, the District recently attempted to address a leak in the wet well using a company called Enecon. While their work successfully sealed the initial hole, it also revealed multiple additional problem areas, confirming the need for comprehensive rehabilitation.

President Michaels noted that this item will be formally included on the agenda for the May Board meeting. District Manager Haque emphasized the urgency of the matter, stating that immediate action was necessary because Lift Station 6 is critical infrastructure serving a large number of homes in Lakemoor Farms.

Motion by President Michaels to authorize the repair by Hydro Klean in an amount not to exceed \$110,000.00, with the item to be formally ratified at the May Board meeting.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

District Manager Haque advised the Board that the Grant for Holiday Hills Phase 2 has been cut by the federal government as all grants in that category have been cut. District Manager Haque advised the Board that there will be cost sharing expenses that the Board will be reviewing regarding the Holiday Hills Phase 2A.

District Manager Haque advised the Board that the main office building is getting a facelift and things are moving along.

7. TRUSTEE REPORTS: None

8. LEGAL BUSINESS: None

9. OLD BUSINESS: None

10. NEW BUSINESS:

a. Audit Services for FY 2025-26
For Information Only, No Action Required



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b. Adoption of a Resolution Designating Surplus Equipment and Authorizing Disposal through Auction

Motion by Trustee Brunn to adopt a Resolution designating the items listed on Exhibit A as Surplus Equipment to be sold through an on-line auction administered by Obenauf Auction Services, Inc.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

c. Review Cost Share Requirements

For Information Only, No Action Required

d. Employee Policy Manual Update

Motion by Trustee Ragland adopt the Amended Northern Moraine Wastewater Reclamation District Employee Policy Manual.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

e. Senior Discount

For Information Only, No Action Required

Trustee Ragland discussed with the Board the possibility of implementing a 10% senior discount for residents who pay a sewer bill. He noted that some residents in the Village of Lakemoor are on private wells and not connected to the Village water system, and he believes they would not benefit from metered billing and a senior discount may help them. Trustee Ragland also stated that seniors typically use less water, making the discount a fair adjustment. He emphasized that, with rising costs, such a discount could provide meaningful relief for seniors living on fixed incomes.

President Michaels expressed concern, recalling that a similar discount program had been abused in the past. He explained that in some cases, when a qualifying senior either passed away or moved out, their representative failed to notify the District, allowing the discount to continue inappropriately. President Michaels advised the Board that, moving forward, the District should consider addressing individual situations where there is a demonstrated need, rather than implementing a broad discount program that may be difficult to manage and enforce.

President Michaels concluded that the proposal warrants further review before any decisions are made.

f. Review and Approve User Rate Ordinance and Volunteer Metered Billing Ordinance

For Information Only, No Action Required



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11. MISCELLANEOUS CORRESPONDENCE:

- a. MCCG March Membership Meeting – The Rusty Nail, Ringwood, IL – Wednesday, April 23, 2025

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for March 10, 2025, as presented, in the amount of \$666,303.62.

2nd by Trustee Tellez

Roll Call:

Timothy Brunn – Aye

John Ragland – Aye

Caretina Tellez – Aye

Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS: None

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 8:18 p.m.

Unanimously approved on a voice vote