



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

March 10, 2025

Present in person: **Trustees:** John Ragland, Timothy Brunn, Caretina Tellez, Ken Michaels
District Clerk: Elisa Fisher
District Manager: Mohammed Haque
Guests: Bartlett Durand
Lakemoor Resident: Kerri Danicic

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** *At this time, District President Michaels asked the Board if any Trustees objected to skipping to Agenda Item 10a regarding the Nutrient Trading Agreement so that Bartlett Durand could present himself and the program. With no objections, Mr. Durand addressed the board.*

Mr. Durand provided a brief summary of Nutrient Trading. Mr. Durand expressed his excitement to collaborate with Northern Moraine WRD on this initiative, noting that Northern Moraine WRD is the first in the state of Illinois to pursue such a program. He informed the Board about the costs associated with removing phosphorus from wastewater and explained the removal process. Additionally, he described how he is working with local farmers and partnering with wastewater facilities to implement the program.

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, February 10, 2025

Motion by Trustee Brunn to approve the Regular Meeting minutes of February 10, 2024, as presented.

2nd by Trustee Ragland

4 ayes 0 nays 0 absent



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5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for the month ending January 31, 2025

The Treasurer's Report was presented by Trustee Tellez.

Motion by Trustee Brunn to approve the Treasurer's Report for the month ending January 31, 2025, as presented.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

6. MANAGER'S REPORT: None

7. TRUSTEE REPORTS: None

8. LEGAL BUSINESS: None

9. OLD BUSINESS:

Lakemoor resident Kerri Danicic was present, having applied for the open Lakemoor Trustee position. At this time, Trustee Ragland excused himself as the Board asked Ms. Danicic about her experience working with local government. Trustee Ragland returned to the room. President Michaels expressed to the Board that he would like all applications sent to the State Legislators.

District Manager Haque stated that the Board needed to make a recommendation for the appointment of trustees. President Michael asked if there were any motions to be made for recommending Tim Brunn and John Ragland for the open position as Trustees.

a. Trustee Appointment for the term beginning May 1, 2025, and ending April 30, 2028

Motion by Trustee Ragland to recommend forwarding the application of Tim Brunn to our representative legislators.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Abstain
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 abstain

MOTION CARRIED



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b. Trustee Appointment for the term beginning May 1, 2025, and ending April 30, 2028
Motion by Trustee Brunn to recommend forwarding the application of John Ragland to our representative legislators.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Abstain
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 abstain **MOTION CARRIED**

10. NEW BUSINESS:

a. Nutrient Trading Agreement

Motion by Trustee Brunn to approve Nutrient Trading Agreement with McHenry County Conservation District and Approve Resolution Authorizing District Manager to enter into additional Nutrient Trading Agreement.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent **MOTION CARRIED**

b. Facility Plan & Decennial Committee Report

Motion by Trustee Ragland to the 2024 Facility Plan Update and Decennial Committee Reports and authorize the District Manager to submit to Lake and McHenry Counties.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent **MOTION CARRIED**

c. Payment Request #7 for the Holiday Hills / Le Villa Vaupell – Phase 2 Sewer Project

Motion by Trustee Brunn to approve Pay Request #7 in the amount of \$652,454.25 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension Project – Phase 2.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent **MOTION CARRIED**



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d. Phosphorus Removal Chemical Appraisal Update Services Agreement

Motion by Trustee Brunn to award the bid to the lowest responsible and responsive bidder, Chemtrade Chemicals US, LLC, in the amount bid for phosphorus removal chemical for the 2025-26 Fiscal Year and adopt a resolution authorizing the District Manager to execute a one-year agreement with Chemtrade Chemicals US, LLC to supply phosphorus removal chemical for a one-year period beginning on May 1, 2025.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

e. Polymer for Solids Handling

No board action required

f. Replacement of e-One Pumps

Motion by Trustee Brunn award the bid to the lowest responsible and responsive bidder, Covalen Inc., in the amount bid for replacement of e-One pumps for the 2025-26 Fiscal Year and adopt a resolution authorizing the District Manager to execute a one-year agreement with Covalen Inc. to supply replacement e-One pumps and spare parts for a one-year period beginning on May 1, 2025 and authorize the District Manager to extend the contract for up to two additional years.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

g. Ordinance on User Rates and Metered Billing

Trustee Ragland expressed concern about raising the sewer bill for residents served by Northern Moraine WRD. President Michaels and Trustee Brunn shared their concerns as well but emphasized that, given the significant cost increases for operating the plant, a rate increase is necessary. There was also discussion about implementing metered rates for residents who use less than the average amount of water typically consumed by a family of four or more. President Michaels advised the Board that, for the metered rates to work effectively, the District would need to reach agreements with the surrounding villages. Additionally, President Michaels informed the Board that a couple residents had sent emails expressing concerns about the proposed rate increase.

Motion by President Michaels to Review and Approve Ordinance 25-02 for Sewer User Charges and establishing a Metered Billing Option for Residential Users.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED



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i. Resolution on Appointment of District Trustees

Motion by Trustee Brunn to Approve Resolution 25-04 amending Resolution 23-05 Relating to appointment of District Trustees.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

11. MISCELLANEOUS CORRESPONDENCE:

- a. MCCG March Membership Meeting – The Loft at Ethereal, Woodstock, IL – Wednesday, March 19, 2025

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for March 10, 2025, as presented, in the amount of \$804,685.19.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS: None

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 8:47 p.m.
Unanimously approved on a voice vote