



Memorandum

Date: March 5, 2025
To: Mohammed Haque, PE
From: Trotter and Associates, Inc.
Subject: NMWRD Decennial Committee On Local Government Efficiency

The Northern Moraine Wastewater Reclamation District (NMWRD) formed a Decennial Committee on September 12, 2023, in compliance with Public Act 102-1088.

NMWRD Decennial Committee Members:

- Kenneth A Michaels, Jr, District President (Chairperson of the Committee)
- John R. Ragland, District Trustee
- Timothy R. Brunn, District Trustee
- Caretina Tellez, District Trustee
- Todd Weihofen, Village of Lakemoor Administrator
- John Grothendick, Village of Port Barrington Trustee
- Richard McLaughlin, Village of Island Lake President
- Jeff Giles, Village of Holiday Hills President
- Mohammed Haque, District Manager
- Joe Lapastora, District Director of Operations

The Committee met on the following three dates at 6:30pm at the District's offices:

- 9/12/2023
- 1/9/2024
- 1/13/2025

NMWRD Information:

- The District was established in 1978 under the 1917 Sanitary District Act and is regulated by the Illinois EPA.
- The District is a regional wastewater treatment agency that treats wastewater for 4 communities: Island Lake, Port Barrington, Lakemoor, and Holiday Hills.
- The District is a separate governmental agency with a board of 5 trustees that are appointed by the Illinois General Assembly.
- The current treatment plant is designed to treat an average of 2.0 million gallons per day with a design maximum capable of treating 5 million gallons of wastewater during peak flow. District staff maintain and operates the 36-acre treatment facility, 24 pump stations and 77 miles of sanitary sewer mains.

NMWRD Mission and Vision:

- The mission of the District is to protect public health and preserve the environment by reclaiming precious water and other resources through providing wastewater collection and treatment services to communities and residents within the service area.
- The District's goal is to maintain a sustainable municipal wastewater utility while expanding service to those communities and residents within the service area in a cost effective and environmentally sound manner, while minimizing social impacts.

Decennial Committee Responsibilities per Public Act 102-1088:

- *“Study the governmental unit’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements and interrelationships with other governmental units and the state;”*
 - Governing Statute - The Sanitary District Act of 1917
 - District Ordinances: <http://www.nmwr.org/forms-and-documents/>
 - Intergovernmental Agreements and Interrelationships –Discussion
 - **Completed at 9/12/23 Meeting**
- *“Collect data, research and analysis as necessary to prepare a report that summarizes the committee’s work, findings and recommendations with respect to increased accountability and efficiency; and,”*
 - **Completed at 1/13/2025 Meeting and in 2024 Facility Plan**
- *“Provide a report to the county board in which the governmental unit is located no later than 18 months after the formation of the committee”*
 - **Completed at 1/13/2025 Meeting and in 2024 Facility Plan**

Decennial Committee Goals and Results:

- Review lines of communication with other governmental units – 9/12/2023
 - **Result: Recommended to complete a map of communications (similar to an organizational chart) and include email addresses, phone numbers of contacts**
- Develop a process for increased cooperation on future development – 9/12/2023 and 1/9/2024
 - **Result: Representatives from each of the communities discussed future development projections at the 9/12/2023 and 1/9/2024 meetings.**
- Review District’s objective for continuation of service – 1/13/2025
 - **Result: Recommendations presented by Trotter and Associates at the 1/13/2025 meeting. Detailed results in the attached 2024 Facility Plan.**
- Review District's responsibility for extension of service – 1/13/2025
 - **Result: Recommendations presented by Trotter and Associates at the 1/13/2025 meeting. Detailed results in the attached 2024 Facility Plan.**
- Review District's policy regarding establishment of rates – 1/13/2025
 - **Result: Recommendations presented by Trotter and Associates at the 1/13/2025 meeting. Detailed results in the attached 2024 Facility Plan.**
- Discuss collaboration with regard to Public Communications – 9/12/23
 - **Result: Recommended to build a map to show communication between relevant parties, with organizational charts of each community mapped with school district, fire department, etc.**

Attached to this memo is the 2024 Facility Plan completed by Trotter and Associates, Inc.