



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

January 13, 2025

Present in person: **Trustees:** John Ragland, Timothy Brunn, Ken Michaels
Absent Trustee: Caretina Tellez
District Clerk: Elisa Fisher
District Manager: Mohammed Haque
Guests: Trotter and Associates: Scott Trotter and Lindsay Muth
Village of Holiday Hills President: Jeff Giles

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Absent
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** None

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, December 9, 2024

Motion by Trustee Ragland to approve the Regular Meeting minutes of December 9, 2024, as presented.
2nd by President Michaels

3 ayes 0 nays 1 absent

b. Executive Meeting, December 9, 2024

Motion by Trustee Ragland to approve the Executive Meeting minutes of December 9, 2024, as presented.
2nd by President Michaels

3 ayes 0 nays 1 absent

5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for the month ending November 30, 2024

The Treasurer's Report was presented by Trustee Ragland.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending November 30, 2024, as presented.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Absent
Ken Michaels – Aye

3 ayes 0 nays 1 absent

MOTION CARRIED



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6. MANAGER'S REPORT: Trustee Ragland asked District Manager Haque if the District had enough room for Solar panels. District Manager Haque stated that there was enough room for them.

7. TRUSTEE REPORTS: None

At this time, District President Michaels requested Trotter and Associates to present a synopsis of the Facility Plan Update to the Board and the associated User Rate Study. Mr. Trotter reviewed the contents of the Facility Plan, the District's needs for Operations, Maintenance and Replacement of it's assets and recommendations for increasing sewer charges to residents. Also discussed was the potential implementation of meters for residents, and a potential increase in the Connection fees. He explained how these changes could impact the Wastewater Plant and discussed potential outcomes if inflation continues to rise. The goal is to ensure adequate funds to cover treatment costs, address any issues that may arise at the Wastewater Plant, replace assets at the end of their useful life and meet the ongoing needs of the community.

8. LEGAL BUSINESS: None

9. OLD BUSINESS: None

10. NEW BUSINESS:

a. 2025 Tax Abatement

Motion by Trustee Brunn to adopt Ordinance 25-01, authorizing the County Clerks of Lake and McHenry County to Abate and not spread General Obligation Bond Tax for 2024 in the amount of \$458,733.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Absent
Ken Michaels – Aye

3 ayes 0 nays 1 absent

MOTION CARRIED

b. Payment Request #5 – Holiday Hills /Le Villa Vaupell Sewer Extension Project – Phase 2

Motion by Trustee Brunn to approve Pay Request #5 in the amount of \$332,426.76 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension Project – Phase 2.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Absent
Ken Michaels – Aye

3 ayes 0 nays 1 absent

MOTION CARRIED



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c. Generator for Treatment Plant

Motion by Trustee Ragland to authorize the District Manager to purchase a Kohler 600REOZVB Generator for an amount of \$175,314.00.

2nd by Trustee Tim

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Absent
Ken Michaels – Aye

3 ayes 0 nays 1 absent **MOTION CARRIED**

d. Adoption of a Resolution Designing Surplus Equipment and Authorizing Disposal through Auction

Motion by Trustee Brunn to adopt a Resolution Designing the items listed on Exhibit A as Surplus Equipment to be sold through an on-line auction administered by Obenau Auction Services, Inc.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Absent
Ken Michaels – Aye

3 ayes 0 nays 1 absent **MOTION CARRIED**

11. MISCELLANEOUS CORRESPONDENCE:

a. MCGG Legislative Dinner – Dole Mansion, Crystal Lake, IL – Wednesday, January 22, 2025

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for January 13, 2025, as presented, in the amount of \$481,061.38.

2nd by President Michaels

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Absent
Ken Michaels – Aye

3 ayes 0 nays 1 absent **MOTION CARRIED**

13. OTHER BUSINESS: None

ADJOURNMENT

Motion by Mr. Ragland to adjourn the meeting at 8:26 p.m.
Unanimously approved on a voice vote