



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

November 11, 2024

Present in person: Trustees: Timothy Brunn, Ken Michaels, John Ragland, Caretina Tellez, Donald Ashley
District Clerk: Elisa Fisher
District Manager: Mohammed Haque
District Attorney: Alexander Planeto

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Donald Ashley – Present
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** None

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, September 9, 2024

Motion by Trustee Ragland to approve the Regular Meeting minutes of October 7, 2024, as presented.
2nd by Trustee Tellez

5 ayes 0 nays 0 abstain

5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for the month ending September 30, 2024

The Treasurer's Report was presented by Trustee Tellez.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending September 30, 2024, as presented.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

6. **MANAGER'S REPORT:** None

7. **TRUSTEE REPORTS:** Trustee Ashley advised the Board that he is transferring jobs to Florida and that he would be resigning before the next meeting.



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8. LEGAL BUSINESS: None

9. OLD BUSINESS: None

10. NEW BUSINESS:

a. Approval of Pay Request #3 for the Holiday Hills / Le Villa Vaupell – Phase 2 Sewer Project

District Manager Haque advised the Board that there were some permitting delays with McHenry County's Building and Zoning Department. A change order will be needed in the future to extend the contract dates as a result of that.

Motion by Trustee Brunn to approve Pay Request #3 in the amount of \$356,479.06 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension – Phase 2 Project.

2nd by Trustee Ashley

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

b. Adoption of an Ordinance setting the 2024-25 Tax Levy

Motion by Trustee Tellez to adopt the 2024-25 Tax Levy Ordinance, setting the Levy at \$89,771.84.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

c. Approval of Employee Health Insurance Policy Renewal

Motion by Trustee Brunn to accept the quote received from BlueCross BlueShield of Illinois for employee health insurance coverage and approve a resolution authorizing the District Manager to execute documents for employee health insurance coverage with BlueCross BlueShield of Illinois' P5E1PPO plan for the one-year period beginning January 1, 2025, with a monthly premium of \$19,192.20, based on the quoted employee census and authorize the District Manager to approve additional premium fees of up to 10% due to personnel changes during the coverage period.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED



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d. Approval of Employee Dental & Life Insurance Coverage

Motion by Trustee Ashley to authorize the District Manager to execute enrollment documents for employee life insurance and accidental death & dismemberment coverage with BlueCross BlueShield of Illinois, employee-funded Dental insurance coverage with Delta Dental and employee-funded Vision insurance coverage with Delta Vision.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

e. Approval of Blowers for Aerobic Digestion Process

Motion by Trustee Brunn to approve the Resolution authorizing the District Manager to purchase two (2) Kaeser Rotary Blowers for a total amount of \$152,000.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

11. MISCELLANEOUS CORRESPONDENCE:

a. MCGG Holiday Dinner – Village of Huntley – Wednesday, December 11, 2024

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for November 11, 2024, as presented, in the amount of \$616,010.22.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

13. OTHER BUSINESS: None

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 7:55 p.m.
Unanimously approved on a voice vote