



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

September 9, 2024

Present in person: Trustees: Timothy Brunn, Ken Michaels, John Ragland, Caretina Tellez, Donald Ashley
District Manager: Mohammed Haque; District Clerk: Elisa Fisher

Other Guests: Alexander Planeto- Attorney
Joseph Troyer- GW & Associates PC

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Donald Ashley – Present
Ken Michaels – Present

2. **PLEDGE OF ALLEGIANCE:** Those present stood and pledged allegiance to the flag.

3. **PUBLIC COMMENTS:** None

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, August 13, 2024

Motion by Trustee Tellez to approve the Regular Meeting minutes of August 13, 2024, as presented.
2nd by Trustee Ashley

5 ayes 0 nays 1 abstain

MOTION CARRIED

b. Executive Meeting, August 13, 2024

Motion by Trustee Ragland to table the Executive Meeting minutes of August 13, 2024, as presented.
2nd by President Michaels

5 ayes 0 nays 1 abstain

MOTION CARRIED

5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending July 31, 2024

The Treasurer's Report was presented by Trustee Tellez.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending July 31, 2024, as presented.
2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye



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5 ayes 0 nays 0 absent

MOTION CARRIED

6. MANAGER'S REPORT: President Michaels advised the Board that the server went down last week. District Manager Haque stated that the server motherboard was fried, and it was due to faulty power from ComEd. Trustee Brunn asked if there was an insurance claim made, and District Manager Haque stated that there was. President Michaels and Trustee Brunn asked if the District was planning on replacing the server. District Manager Haque stated that it was patched to get it up and running and we are looking at replacing the entire thing. President Michaels asked if there was a way to be cloud based, District Manager Haque stated that the District needs a physical server for Plant related things.

7. TRUSTEE REPORTS: Trustee Ragland informed the Board that he attended the Board meeting of Island Lake on 8/22/2024. He advised the Board that he had a meet and greet with the Mayor and Board of Island Lake. Trustee Ragland stated that everything went well, there were no issues discussed. Trustee Brunn stated that he might attend Island Lake Board meetings, if time allows.

8. LEGAL BUSINESS: District Attorney Alexander Planeto stated District Manager Haque wanted him to go over fiscal policy changes. District Attorney Planeto stated that this item will be on the agenda next month. The overview was regarding investments and sustainability policies.

9. OLD BUSINESS: None

10. NEW BUSINESS:

a. Approve Annual Audit for Fiscal Year 2023-2024

Joseph Troyer from GW & Associates PC introduced himself and gave a brief overview of the annual Northern Moraine WRD audit for the fiscal year ending April 30, 2024. Mr. Troyer began his presentation by thanking the District Staff for their cooperation in providing all the requested documents to help complete this audit. Mr. Troyer stated that the auditors are giving a clean opinion, Mr. Troyer stated that they reviewed all internal controls, workflows, policies, and procedures, which showed no issues of concern. Mr. Troyer went over financial statements and budget reports. Mr. Troyer stated that he just needed to proofread this final draft and then this would be finalized. Trustee Brunn asked that any changes be sent to the Board for review.

Motion by Trustee Brunn to accept the Annual Audit as presented by GW & Associates PC for the Fiscal year ended on April 30, 2024.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED



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b. Approve Payment Request #3 – Control Building Electrical Upgrades

Motion by Trustee Brunn approve Pay Request #3 in the amount of \$17,790.76 to Pieper Electric, Inc. for the Control Building Electrical Upgrades Project.

2nd by Trustee Ashley

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

11. MISCELLANEOUS CORRESPONDENCE:

a. MCCG Membership Mtg – Village of Richmond – September 25, 2024

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for September 9, 2024, as presented, in the amount of \$173,685.79

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS: None

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 7:51 p.m.

Unanimously approved on a voice vote