



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

April 11, 2024

Present in person: Trustees: Timothy Brunn, John Ragland, Caretina Tellez, Donald Ashley, Ken Michaels
District Manager: Mohammed Haque; District Clerk: Elisa Fisher

Guests: David Jelonek, George Roach & Associates
Jeff Giles, Village President of Holiday Hills

President Michaels called the meeting to order at 7:31 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Donald Ashley – Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE: Those present stood and pledged allegiance to the flag.

President Michaels asked the Board for permission to address Agenda Item 10a. Audit Services Agreement with GW & Associates, PC as the next item as David Jelonek of GW & Associates was in attendance concerning this agenda item.

David Jelonek gave a short presentation to the Board about GW & Associates and what their firm can offer the District.

10 a. Approval of Audit Services Agreement with GW & Associates, PC

Motion by Trustee Ragland to hire GW & Associates for the District’s audit of fiscal year ending April 30, 2024, with the option of renewing for two additional fiscal years.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

President Michaels advised the Board that they would continue with the normal agenda.

3. PUBLIC COMMENTS: None

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, March 12, 2024

Motion by Trustee Ashley to approve the Regular Meeting minutes of March 12, 2024, as presented.

2nd by Trustee Tellez

5 ayes 0 nays 0 absent

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
April 11, 2024

5. TREASURER'S REPORT:

- a. Approval of the Monthly Treasurer's Report for month ending February 29, 2024

The Treasurer's Report was presented by Trustee Tellez.

Motion by Trustee Tellez to approve the Treasurer's Report for the month ending February 29, 2024, as presented.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

6. MANAGER'S REPORT: None

7. TRUSTEE REPORTS: President Michaels informed the Board that SCADA systems were getting hacked. He stated that since the District has increased electronic data in the past years, the District should be on alert. President Michaels advised the Board that they might want to get an IT Audit in the future to protect the District from any potential hacking. District Manager Haque indicated there was a difference between monitoring only SCADA and those that allow remote control. The District's current plan for the SCADA is to start with monitor only, reducing the hacking risk.

8. LEGAL BUSINESS: None

9. OLD BUSINESS: None

10. NEW BUSINESS:

- a. Approval of Audit Services Agreement with GW & Associates, PC

Please see note above.

- b. Approval of Engineering Services Agreement for GIS work by Trotter & Associates

Motion by Trustee Ashley to approve the Engineering Services Agreement with Trotter and Associates, Inc. in the amount of \$18,830 for the Digital Data Capture of the District's Historical Easement documents and incorporation into our GIS system.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
April 11, 2024

c. Approval of Resolution Designating Surplus Property for Auction

Motion by Trustee Brunn to adopt a Resolution designating the items listed on Exhibit A as Surplus Equipment to be sold through an on-line auction administered by Obenauf Auction Services, Inc.
2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

d. Approval of Resolution Adjusting the Compensation for Trustees per Sanitary District Act of 1917

Motion by Trustee Brunn to approve a Resolution Adjusting the Compensation for Trustees per Sanitary District Act of 1917.
2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

e. Approval of Bid for the Holiday Hills / Le Villa Vaupell - Phase 2 Sewer Extension

Motion by Trustee Brunn to accept the Bid for Phase 2 of the Holiday Hills / Le Villa Vaupell Sewer Extension by Trine Construction in the amount of \$4,060,303.28 and to Authorize Trotter and Associates to issue the Notice of Award and Authorize the District Manager to Execute the required contracts and grant agreements.
2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

f. Approval of Village of Holiday Hills Connection Fee Request

District Manager Haque advised the Board that the best way to go about this would be to make an amendment to the intergovernmental agreement that the District already has in place with the Village of Holiday Hills. District Manager Haque also advised the Board that in the past there have been waivers made for the Connection Fee to the neighboring Village facilities.

President Michaels reiterated that at this moment the Board was passing both the waiver and the ability to amend the intergovernmental agreement that the District already has in place with the Village of Holiday Hills.

Village President of Holiday Hills Jeff Giles thanked the Board for this approval.



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
April 11, 2024

Motion by Trustee Ragland to authorize the waiver of the connection fee for the Village Hall and to authorize the District Manager to Prepare an Amendment to the Intergovernmental Agreement with the Village of Holiday Hills to allow for a Connection Fee Waiver for the Village Hall, if needed.

2nd by Trustee Ashley

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

11. MISCELLANEOUS CORRESPONDENCE:

a. MCCG Membership Meeting – Crandall’s, Hebron, IL – April 24, 2024

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for April 11, 2024, as presented, in the amount of \$129,310.27.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS: None

a. Executive Session

Motion by President Michaels to go into Executive Session to discuss personnel issues and contract updates.

2nd by Mr. Ragland

Unanimously approved on a voice vote.

MOTION CARRIED

*Regular Session ended at 8:07 pm
Executive Session began at 8:07 pm
Executive Session ended at 8:17 pm
Regular Session reconvened at 8:18 pm*

President Michaels stated that no Board action was taken in the Executive Session concerning personnel matters.



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
April 11, 2024

Motion by Trustee Tellez to approve the amended District Manager Haque's employment contract with the terms and conditions discussed.

2nd Trustee Ashley

Roll Call Vote: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nay 0 abstain

MOTION CARRIED

ADJOURNMENT

Motion by Trustee Tellez to adjourn the meeting at 8:18 p.m.
Unanimously approved on a voice vote