



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

February 13, 2024

Present in person: Trustees: Timothy Brunn, John Ragland, Caretina Tellez, Donald Ashley, Ken Michaels
District Manager: Mohammed Haque; District Clerk: Elisa Fisher

Guest Present: Ed Sullivan Jr.

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Donald Ashley – Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE: Those present stood and pledged allegiance to the flag.

At this time, District President Michaels asked the Board if any Trustees objected to skipping to Agenda Item 10B so that Ed Sullivan Jr. could present himself and his consulting company. With no objections, Mr. Sullivan addressed the board.

District Manager Haque introduced Mr. Sullivan and his consulting company. Mr. Sullivan stated that he and Mike Tyron have merged as legislative consultants. Mr. Sullivan gave a brief overview of his past and he advised the Board that he was a State Representative in Illinois for 14 years. He stated that he has a good understanding of how things work down in Springfield and how he can help the District. He went over the Bill process and what the next steps would be for the District. He also stated that he had spoken to some of the Representatives in Springfield, who voiced their concerns. He also stated that the Representatives want to make sure all the municipalities involved are on board with this Bill if they move forward. Mr. Sullivan stated that he has a good relationship with the Representatives and that he was in contact with them.

10 b. Approval of Consulting Services Agreement with EOSullivan Consulting, LLC

Motion by Trustee Brunn to approve the Consulting Services Agreement with EOSullivan Consulting, LLC.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

After Mr. Sullivan's talk, the Board resumed the meeting with Agenda Item 3.

3. PUBLIC COMMENTS: None



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4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, January 9, 2024

Motion by Trustee Brunn to approve the Regular Meeting minutes of January 9, 2024, as presented.
2nd by Trustee Ragland

5 ayes 0 nays 0 absent

MOTION CARRIED

5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending December 31, 2024

The Treasurer's Report was presented by Trustee Tellez.

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending December 31, 2024, as presented.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

6. MANAGER'S REPORT: None

7. TRUSTEE REPORTS: None

8. LEGAL BUSINESS: None

9. OLD BUSINESS:

a. Trustee Appointment for the term beginning May 1, 2024, and ending April 30, 2027

District Manager Haque advised the Board that the notice of the opening has been published and to date only one application for the Trustee position has been received.

10. NEW BUSINESS:

a. Approval of Change Order #7 for the Holiday Hills Project

Motion by Trustee Brunn to approve Change Order #7 for the Holiday Hills / Le Villa Vaupell Sewer Extension – Phase 1 Project.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED



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b. Approval of Consulting Services Agreement with EOSullivan Consulting, LLC
See notes above.

c. Review of 2023 Wage Increases per Salary Administration Policy
For information only.

d. Approval of Agreement with CBIZ, Inc. for the Annual Asset Appraisal Update
Motion by Trustee Ashley to approve the agreement with CBIZ Valuation Group, LLC in the amount of \$2,100 for Fixed Asset Reporting and Property Insurance Valuation Updating Services and Authorize the District Manager to execute the Agreement.

2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

e. Approval of Bidding for Holiday Hills Phase 2 Project Contingent Upon Grants
Motion by Trustee Brunn to authorize the Bidding of Holiday Hills / Le Villa Vaupell Sewer Extension – Phase 2 upon receipt and incorporation of the Grant Agreement for the 2023 Consolidated Appropriations Act.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

f. Approval of Procurement of Alternate Audit Services
Motion by Trustee Brunn to authorize Procurement of Alternative Audit Services at the discretion of the District Manager.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED



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11. MISCELLANEOUS CORRESPONDENCE:

- a. MCGG Membership Meeting – Woodstock – February 28, 2024

12. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for February 13, 2024, as presented, in the amount of \$206,310.89.

2nd by Trustee Ashley

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Donald Ashley – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS: None

ADJOURNMENT

Motion by Mr. Brunn to adjourn the meeting at 8:01 p.m.
Unanimously approved on a voice vote