



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

August 9, 2022

Present in person: Trustees: Timothy Brunn, Ken Michaels, John Ragland, Caretina Tellez
District Manager: Mohammed Haque; District Clerk: Deborah Martin; District Clerk In Training: Elisa Fisher

Others in person: District Intern: Jonessa Haas

President Michaels called the meeting to order at 7:32 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
Jacob Mann – Absent
John Ragland – Present
Ken Michaels – Present
Caretina Tellez - Present

2. PLEDGE OF ALLEGIANCE:

Those present stood and pledged allegiance to the flag.

3. PUBLIC COMMENTS - none

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting July 12, 2022

Motion by Trustee Brunn to approve the Regular Meeting minutes of July 12, 2022, as presented.
2nd by Trustee Ragland

4 ayes 0 nays 1 absent

MOTION CARRIED

5. OATH OF OFFICE

Having been duly appointed by the state of Illinois Appointing Authorities, Caretina Tellez took the Oath of Office as District Trustee for the period of August 11, 2022, through April 30, 2023.

6. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending June 30, 2022

Vice President John Ragland presented the monthly treasurer's report to the Board.

Motion by Mr. Brunn to approve the Treasurer's Report for month ending June 30, 2022, as presented.
2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Ken Michaels – Aye
Caretina Tellez - Aye

4 ayes 0 nays 1 absent

MOTION CARRIED



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7. MANAGER'S REPORT:

Manager Haque stated that the District was highlighted in the Central States Water Environment Association magazine and District Engineer Joe Lapastora had a plaque of the article made for display, which is now in the board room. President Michaels asked about the tight quarters picture in Superintendent Luke Markko's Operations Report. Manager Haque stated that crossings for the storm pipe on Wegner Road are very close to the sanitary pipe. The storm pipe is underneath the white pipe, which is the sanitary pipe, that goes up and down. President Michael's asked about the escrow account summaries for Buona Beef, and Manager Haque responded that the District has notified Buona Beef twice that replenishment of the escrow account is past due. He also stated that he discussed this matter with Todd Weihofen, the Village Administrator of Lakemoor. Mr. Weihofen told Manager Haque that he would follow up with Buona Beef. Manager Haque stated that the District Attorney, Victor Filippini, was drafting another letter to follow up with Buona Beef. President Michaels asked what the next step is after the third notice; Manager Haque responded that the next step would be disconnection of sanitary service as Buona Beef would be in violation of the District's ordinance. Mr. Weihofen also notified Manager Haque that Advocate will be putting an outpatient center in Lakemoor in 2024. He also told Manager Haque that a dispensary and restaurant are also in development in Lakemoor Commons. Currently there is a computer repair shop and Sports Clips that are ready to open in Lakemoor Commons.

8. TRUSTEE REPORTS - none

9. LEGAL BUSINESS - none

10. OLD BUSINESS - none

11. NEW BUSINESS:

a. Approval of Pay Request #3 to Trine Construction

Motion by Mr. Brunn to approve Pay Request #3 to Trine Construction for the Holiday Hills/LeVilla Vaupell Sewer Extension - Phase 1 Project in the amount of \$448,119.30.

2nd by Mr. Ragland

Roll Call: Timothy Brunn - Aye
John Ragland - Aye
Ken Michaels - Aye
Caretina Tellez - Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

b. Adoption of Resolution authorizing the Disposal of Surplus Personal Property

Manager Haque explained to the Board that an Ordinance was not necessary, and that this agenda item could be adopted as a Resolution instead. Manager Haque told the Board that employees have been expressing desire to purchase items that the District considers surplus. Mr. Haque felt this is a favorable action for the District since it provides more money than what we would receive via auction and provides a legal means to allow staff to procure District surplus property at the appraised value.

Motion by Mr. Brunn to adopt a Resolution Authorizing the Disposal of Surplus Personal Property.

2nd by President Michaels

Roll Call: Timothy Brunn - Aye
John Ragland - Aye
Ken Michaels - Aye
Caretina Tellez - Aye

4 ayes 0 nays 1 absent

MOTION CARRIED



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c. Adoption of Resolution Designating Surplus Equipment and Authorizing Disposal through Auction
Motion by Mr. Brunn to adopt a Resolution Designating Surplus Equipment as presented and Authorizing the Disposal through Auction

2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Ken Michaels – Aye
Caretina Tellez - Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

12. MISCELLANEOUS CORRESPONDENCE

a. MCCG Golf Outing – Boulder Ridge Country Club – August 29, 2022

b. MCCG Membership Meeting – Crandall’s in Hebron, IL – Wednesday, October 26, 2022

13. APPROVAL OF BILLS

Motion by Mr. Brunn to approve payment of bills on the August 9, 2022, bill list as presented, in the amount of \$617,150.22.

2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Ken Michaels – Aye
Caretina Tellez - Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

14. OTHER BUSINESS

District Manager Haque informed the Board that there would be a need to change the Regular Board Meeting in October from October 11, 2022, to October 18, 2022, as a few District staff members would be out of town to attend the WEFTEC conference. District Clerk Debi Martin will publish the new meeting date in the Northwest Herald.

ADJOURNMENT

Motion by Mr. Brunn to adjourn the meeting at 7:55 p.m.

2nd by Mr. Ragland and unanimously approved on a voice vote