



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

June 14, 2022

Present in person: Trustees: Lydia Ryberg, Timothy Brunn, Ken Michaels, John Ragland
District Manager: Mohammed Haque; District Clerk: Deborah Martin
Others in person: District Superintendent: Luke Markko; District Clerk in Training: Elisa Fisher
Lakemoor Residents: Mr. and Mrs. Tellez, Peter Saltouros (arrived at 7:46pm)

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
Jacob Mann – Absent
John Ragland – Present
Lydia Ryberg – Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE:

Those present stood and pledged allegiance to the flag.

3. PUBLIC COMMENTS - none

4. PRESENTATION & APPROVAL OF MINUTES:

a. Special Meeting May 10, 2022

Motion by Trustee Brunn to approve the Special Meeting minutes of May 10, 2022, as presented.
2nd by Trustee Ryberg

4 ayes 0 nays 1 absent

MOTION CARRIED

b. Regular Meeting, May 10, 2022

Motion by Mrs. Ryberg to approve the Regular Meeting minutes of May 10, 2022, as presented.
2nd by Mr. Brunn

4 ayes 0 nays 1 absent

MOTION CARRIED

c. Semi Annual Executive Session Review

Motion by Mr. Brunn to release the Executive Meeting minutes of December 14, 2021.
2nd by Mrs. Ryberg

4 ayes 0 nays 1 absent

MOTION CARRIED

Motion by Mr. Brunn to retain the Executive Meeting minutes of November 13, 2018, December 11, 2018, and January 8, 2019. These minutes to be reviewed again in December 2022.

2nd by Mrs. Ryberg

4 ayes 0 nays 1 absent

MOTION CARRIED



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5. OATH OF OFFICE:

Having been duly reappointed by the Appointing Authorities, John Ragland took the Oath of Office as District Trustee for the term beginning May 1, 2022, through April 30, 2025.

6. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending April 30, 2022

Treasurer John Ragland presented the monthly treasurer's report to the Board.

Motion by Mr. Brunn to approve the Treasurer's Report for month ending April 30, 2022, as presented.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn – Aye
Jacob Mann - Absent
John Ragland - Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

7. MANAGER'S REPORT:

District Superintendent Luke Markko gave the Board a summary of his Operations Report, stating that the bid for the screen channel upgrade was opened, and TAI has a recommendation on bid approval from a contractor the District has worked with previously, Manusos General Contractors. Mr. Markko has a meeting scheduled with a contractor, United Rentals, to do bypass pumping to accommodate installation of the new screener. The backup sludge conveyor arrived and was delivered by Waupun Equipment. Mr. Markko wanted to congratulate District Operator, Tim Hendrickson, on passing the IEPA Class 1 Wastewater Operator Exam. President Michaels confirmed that Miguel Mercado had resigned. District Manager Haque informed the Board that they are still looking for a replacement and there is an interview for Thursday. President Michaels asked about "Camp NOMO" and wanted to confirm that the District indeed purchased a trailer for the intern. Superintendent Markko informed the Board that they had to think outside of the box when unable to find short term housing for one of our interns. The purchase of an RV trailer has worked well, and the RV trailer can be used as a mobile construction office in the future. Trustee Ryberg asked about the Rainbow Cone/ Buona Beef situation in the Engineering Report. Manager Haque informed her that the permit was issued for the connection and that the District will be monitoring the water usage. Trustee Ryberg asked if Rainbow Cone was properly hooked up, Manager Haque stated that they are hooked up, but he is unaware if it is properly connected to the standards of the Plumbing Code for the Village of Lakemoor. Mr. Haque also informed the Board about Staff Engineer, Joe Lapastora, receiving the Young Professionals Award of the Year for the Central States Water Environment Association for the State of Illinois. Manager Haque also reported to the Board that construction for the sewer extension project for Holiday Hills is under way. Lastly, the District, recently hosted Congresswoman Lauren Underwood at Holiday Hills. President Michaels stated that he was impressed with Congresswoman Underwood's genuine concern in improving the quality of life for this area.

8. TRUSTEE REPORTS:

Trustee John Ragland stated that he and Manager Haque discussed the Trustee's stipend for special meetings. President Michaels stated that they adopted a resolution several years ago that gave Trustees a \$50.00 stipend for attending. However, through COVID they didn't exercise this. President Michaels suggested that the paperwork be found on this so it can be further reviewed.



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9. LEGAL BUSINESS – none

10. OLD BUSINESS – none

11. NEW BUSINESS:

a. Approval of Pay Request #1 to Trine Construction

Motion by Trustee Ragland to approve Payment Request #1 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension – Phase 1 Project in the amount of \$349,910.32.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann – Absent
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

b. Approval of Pay Request #1 to Trine Construction

Motion by Mrs. Ryberg to approve Payment Request #1 to Chicagoland Paving for the WWTP Access Improvements – Phase 1 Project in the amount of \$139,365.00.

2nd by Mr. Brunn.

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann – Absent
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

c. Awarding of Screen Channel Upgrades Bid

Motion by Mr. Ragland to award the Screen Channel Upgrades bid to Manusos General Contracting, Inc., the responsible and responsive bidder, in the amount of \$80,000 and adopt a resolution authorizing the District Manager to execute an agreement with Manusos General Contracting, Inc.

2nd by Mrs. Ryberg.

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann – Absent
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

d. Approval of Amendment #1 to Trotter & Associates Engineering Services Agreement/ Screening and Operations Building II Project

Motion by Mrs. Ryberg to approve Amendment #1 to the Engineering Services Agreement with Trotter & Associates for the Screening and Operations Building II project in the amount of \$15,629.

2nd by Mr. Ragland.

Roll Call Vote: Timothy Brunn - Aye



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Jacob Mann – Absent
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent **MOTION CARRIED**

e. Approval of Amendment #1 to Trotter & Associates Engineering Services Agreement/Funding Assistance Project

Motion by Mr. Ragland to approve Amendment #1 to the Engineering Services Agreement with Trotter & Associates for the Funding Assistance project in the amount of \$8,000 and to adopt a Resolution authorizing the District Manager to execute an Engineering Services Agreement Amendment with them.

Project.

2nd by Mrs. Ryberg.

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann – Absent
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent **MOTION CARRIED**

f. Approval of Amendment #2 to Trotter & Associates Engineering Services Agreement/Lakemoor Lift Station Upgrades Project

Motion by Mr. Brunn to approve Amendment #2 to the Engineering Services Agreement with Trotter & Associates for the Lakemoor Lift Station project in the amount of \$12,746 and to adopt a Resolution authorizing the District Manager to execute an Engineering Services Agreement Amendment with them.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann – Absent
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

12. MISCELLANEOUS CORRESPONDENCE

a. MCCG Membership Meeting, June 22nd at Pistakee Yacht Club, Johnsburg IL

13. APPROVAL OF BILLS

Motion by Mr. Brunn to approve payment of bills on the June 14, 2022, bill list as presented, in the amount of \$658,049.26

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann – Absent
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTION CARRIED



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At this time Lakemoor Resident Peter Saltouros was invited to address the board concerning his account. He has disagreed with the filing of a lien against his property and stated that there has been no relief give to him for the late fees. President Michaels reminded Mr. Saltouros that this issue had been addressed before in July of 2020 and that the Board directed the District Clerk to waive the late fees when he had paid the lien filing fees. The Board looked at the account history and again advised the owner that once the lien filing fees had been paid in full, the District would waive the late fees.

14. OTHER BUSINESS:

President Michaels informed the assembled group that Mrs. Ryberg has resigned her position as Trustee of Northern Moraine Wastewater Reclamation District and is moving out of state. President Michaels thanked Mrs. Ryberg for her years of service with the District and presented her with a plaque as commendation of her service. Mrs. Ryberg thanked the Board and Mr. Michaels invited the assembled group to enjoy refreshments after the meeting.

ADJOURNMENT

Motion by Mrs. Ryberg to adjourn the meeting at 8:02 p.m.

2nd by Mr. Ragland and unanimously approved on a voice vote