



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

May 10, 2022

Present in person: Trustees: Lydia Ryberg, Timothy Brunn, Ken Michaels, Jacob Mann
District Manager: Mohammed Haque; District Clerk: Deborah Martin
Present by phone: Trustee John Ragland
Others in person: District Superintendent: Luke Markko; District Engineer: Joe Lapastora (both arrived at 8:03 pm after cleaning up after the Groundbreaking Ceremony in Holiday Hills)

President Michaels called the meeting to order at 7:41 p.m.

President Michaels informed the Board that Trustee Ragland would be in attendance by phone, due to a trip to Washington, DC. Trustee Ragland would be able to participate but would abstain from voting.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
Jacob Mann – Present
John Ragland – Attending by phone
Lydia Ryberg – Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE:

Those present stood and pledged allegiance to the flag.

3. PUBLIC COMMENTS - none

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, April 12, 2022

Motion by Trustee Brunn to approve the Regular Meeting minutes of April 12, 2022 as presented.
2nd by Trustee Mann

3 ayes 0 nays 2 abstain (John Ragland and Lydia Ryberg, because she did not attend the April 12 meeting)

MOTION CARRIED

5. OATH OF OFFICE

Having been duly reappointed by the Appointing Authorities, Timothy Brunn took the oath of office as District Trustee for the term beginning May 1, 2022 through April 30, 2025.

6. ELECTION OF DISTRICT OFFICERS

Pursuant to 70 ILCS 2405/4 of the 1917 Sanitary District Act, "The Board of Trustees at their first meeting in May of each year shall elect one of their number as President, one of their number as Vice-President and from outside of their membership a Clerk and an Assistant Clerk."

Motion by Mr. Brunn to nominate Ken Michaels as President of the Northern Moraine Wastewater Reclamation District.
2nd Trustee Ryberg

3 ayes 0 nays 2 abstain (John Ragland and Ken Michaels, because he did not wish to vote on this motion)

MOTION CARRIED



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Motion by President Michaels to nominate John Ragland as Vice-President of the Northern Moraine Wastewater Reclamation District.

2nd Mrs. Ryberg

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

Motion by President Michaels to appoint Debi Martin as District Clerk of the Northern Moraine Wastewater Reclamation District.

2nd Mr. Brunn

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

Motion by President Michaels to appoint Madalina Roscan as Assistant Clerk of the Northern Moraine Wastewater Reclamation District.

2nd Mr. Brunn

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

7. SELECTION OF DISTRICT TREASURER, ATTORNEY AND ENGINEER

Pursuant to 70 ILCS 2405/4 the Board may select a Treasurer, Attorney and Engineer for the District and appoint FOIA and OMA Officers

Motion by President Michaels to appoint Jacob Mann as Treasurer of the Northern Moraine Wastewater Reclamation District.

2nd Mr. Brunn

4 ayes 0 nays 1 abstain (John Ragland and Jacob Mann, because he did not wish to vote on this motion)

MOTION CARRIED

Motion by President Michaels to appoint Filippini Law Firm, LLP. as District Attorneys.

2nd Mrs. Ryberg

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

Motion by President Michaels to appoint Trotter & Associates, Inc. as District Engineers.

2nd Mrs. Ryberg

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

Motion by President Michaels to appoint Mohammed Haque as Freedom of Information Act Officer and Open Meeting Act Officer.

2nd Mr. Brunn

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED



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Motion by President Michaels to appoint Debi Martin as Freedom of Information Act Officer and Open Meeting Act Officer.
2nd Mr. Brunn

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

8. TREASURER'S REPORT

a. Approval of the Monthly Treasurer's Report for month ending March 31, 2022

The monthly Treasurer's Report was presented by Trustee Ryberg.

Motion by Mr. Brunn to approve the Treasurer's Report for month ending March 31, 2022 as presented by Trustee Ryberg.

2nd by President Michaels

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Abstain
Lydia Ryberg - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

9. MANAGER'S REPORT:

District Manager Haque informed the Board of the results of correspondence with Buona Beef concerning the illegal plumbing connection of Rainbow Cone to their site in Lakemoor. Manager Haque also gave the Board a brief recap of the various projects that the District has in process. Included was the Staff's pleasure in receiving free auto samplers recently received by the Water Environment Federation and the recent visit of a delegation of 12 students from the University of Costa Rica and the Tecnologico de Costa Rica University. The students were provided a tour of the treatment plant with Assistant Clerk Madalina Roscan and District Clerk in Training Elisa Fisher assisting as translators. Manager Haque reported that the Wastewater Treatment Plant access road is nearly completed and that the recently purchased SUV is ready for use this summer to observe the sanitary sewer construction in Holiday Hills. Manager Haque informed the Board that Staff is enthusiastic about the new custom manhole covers that will be a part of this project. Manager Haque informed the Board that the cleaning and televising through our Cartegraph program is progressing well. Manager Haque also reported that the District has seen an increase in septage receiving and the number of connection permits for new construction with the Darrell Road special connection fees being collected. Manager Haque informed the Board that the District is in the second round for the Member Initiative Grant from Congresswoman Underwood's office, and that the District is resubmitting our grant application for the Advance McHenry County grant.

10. TRUSTEE REPORTS - none

11. LEGAL BUSINESS - none

12. OLD BUSINESS - none

13. NEW BUSINESS

a. Public Hearing for Proposed FY 202-23 Annual Budget

President Michaels declared the Public Hearing for the District's Annual Budget open at 7:52 pm. There were no members of the Public present. President Michaels closed the Public Hearing at 7:52 pm.



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b. Adoption of the NMWRD Operating Budget for Fiscal Year 2022-2023

Motion by Mr. Brunn to adopt the NMWRD Operating Budget for Fiscal Year 2022-2023.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Abstain
Lydia Ryberg - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

c. Adoption of Ordinance 22-03, NMWRD's Salary Ordinance for FY 2022-2023

Motion by Mr. Brunn to adopt Ordinance 22-03, NMWRD's Salary Ordinance for FY 2022-2023

2nd by Mr. Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Abstain
Lydia Ryberg - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

d. Approval of Resolution 22-06, Accepting the DCEO Grant for Lakemoor Lift Stations

Motion by Mr. Brunn to approve Resolution 22-06, a Resolution approving and accepting the \$400,000 DCEO Grant and authorizing actions relating thereto

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Abstain
Lydia Ryberg - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

e. Audit Services for 2022-2023 by Lauterbach and Amen

District Manager informed the board that no action is required as a contract is already in place with Lauterbach and Amen and that the annual audit will get underway in a few weeks.

f. Approval of Resolution 22-07, Approving payment of \$10,000 to Nunda Township

Motion by Mr. Brunn to approve Resolution 22-07, a Resolution approving a payment of \$10,000 to Nunda Township Road District for Road access permit for the Holiday Hills Sewer Extension project.

2nd by Mrs. Ryberg



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Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Abstain
Lydia Ryberg - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

g. Approval of Resolution 22-08, Approving purchase and payment of property in Holiday Hills
Motion by Mr. Brunn to approve Resolution 22-08, a Resolution ratifying the purchase of, and authorizing the payment for, real property for sanitary sewerage system facilities in Holiday Hills.
2nd by Mr. Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Abstain
Lydia Ryberg - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

h. Approval Payment Request for the WWTP ACCESS Improvements - Phase 1
Manager Haque explained that the payment request had not been submitted in time for this board meeting and would be on next month's agenda.

i. CDBG Grant and Use

Manager Haque proposed to the Board his opinion that the equivalent funds allocated from the CDBG Grant to assist Holiday Hills Phase I homeowners with the construction fees to connect their homes to the sanitary sewer system. Manager Haque felt that because the CDBG Grant is to be used for construction related costs only, the District would not be able to apply any grant funds towards residents' connection fees, but perhaps could apply District funds, equivalent to \$1,000 per home, towards actual contractor fees residents would be charged in connecting homes to the sanitary sewer line. The Board as a whole felt this would be a great way to help alleviate homeowners' costs during this sewer extension project but expressed concern that this would only apply to homeowners in Phase 1 of the project, because grant money was not yet available for the other Phases. The Board will discuss this matter further.

14. MISCELLANEOUS CORRESPONDENCE

a. MCCG Membership Meeting, June 22nd at Pistakee Yacht Club, Johnsburg IL

15. APPROVAL OF BILLS

Motion by Mr. Brunn to approve payment of bills on the May 10, 2022 bill list as presented, in the amount of \$178,267.33.

2nd by Mr. Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Abstain
Lydia Ryberg - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 abstain (John Ragland)



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MOTION CARRIED

16. OTHER BUSINESS - NONE

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 8:17 p.m.
2nd by Mrs. Ryberg

4 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED