



# NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

## REGULAR MEETING MINUTES

March 8, 2022

**Zoom Meeting w/ Video:** <https://us02web.zoom.us/j/7578151340>

Present in person: Trustees: John Ragland, Timothy Brunn, , Ken Michaels  
District Manager: Mohammed Haque; District Clerk: Deborah Martin

Others present in person: District Superintendent: Luke Markko

Present via Zoom: Trustees: Jacob Mann, Lydia Ryberg  
Others present via Zoom: Eric Rothstein, The Rothstein Group, LLC

President Michaels called the meeting to order at 7:30 p.m.

### 1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present  
Jacob Mann – Present, via Zoom  
John Ragland – Present  
Lydia Ryberg – Present, via Zoom  
Ken Michaels – Present,

### 2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

### 3. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, February 8, 2022

Motion by Trustee Brunn to approve the Regular Meeting minutes of February 8, 2022 as presented.  
2nd by Trustee Ragland

Roll Call Vote: Timothy Brunn – Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg – Aye  
Ken Michaels – Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

### 4. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending January 31, 2022

*Treasurer John Ragland presented the monthly treasurer's report to the Board.*

Motion by Mr. Brunn to approve the Treasurer's Report for month ending January 31, 2022 as presented.  
2nd by Trustee Ryberg

Roll Call Vote: Timothy Brunn – Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg – Aye  
Ken Michaels – Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

### 5. PUBLIC COMMENTS – none



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**6. MANAGER'S REPORT:**

District Superintendent Luke Markko asked the Board if any members had questions concerning his Operations report that was included in the Board packets. There were no questions. District Manager Mohammed Haque stated that he would not have a Manager's report as he would be presenting the proposed Budget later in the meeting. President Michaels asked for clarification concerning the email that was included in the Board Packets. Manager Haque informed the Board that Nick Bizony of the Lakeland Group in Port Barrington Shores sent an email inquiring if the District would be interested in being the provider of wastewater disposal for Port Barrington Shores. The Board did express interest in getting more information at this time. Manager Haque will respond to Mr. Bizony's email.

*At this time, Mr. Ragland made the motion to move to Agenda Item 10k to allow Eric Rothstein from The Rothstein Group, LLC to present to the Board his Financial Cash Flow Analysis, instead of waiting for the near end of the meeting. 2<sup>nd</sup> by Tim Brunn. The motion was approved.*

**10. NEW BUSINESS**

k. Presentation of Financial Cash Flow Analysis

Eric Rothstein from The Rothstein Group, LLC provided to the Board an in-depth financial cash flow analysis projecting where the District is regarding grants, projects, loans, and user fees. His counsel to the Board was that the District has remained financially strong and that projected user fee rate hikes should remain in small increments. The Board thanked Mr. Rothstein for his presentation and resumed Agenda as presented.

**7. TRUSTEE REPORTS - none**

**8. LEGAL BUSINESS - none**

**9. OLD BUSINESS**

a. Trustee Appointments for the Term beginning May 1, 2022 through April 30, 2025

President Michaels made the motion to authorize the District Manger to proceed with sending requests to our state legislators to reappoint Trustee Brunn and Trustee Ragland for additional three-year terms.  
2<sup>nd</sup> by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Abstain  
Jacob Mann - Aye  
John Ragland - Abstain  
Lydia Ryberg - Aye  
Ken Michaels - Aye

3 ayes 0 nays 2 abstain

**MOTION CARRIED**

**10. NEW BUSINESS**

a. Adoption of Ordinance 22-02, Authorizing the District to borrow funds from the WPCLP

District Manager Haque reminded the Board that in November the Board had adopted Ordinance 21-06, authorizing the District to borrow funds in the amount of \$4,000,000. Due to an increase in projected scope and costs for construction materials and labor costs, the District would need to borrow additional funds.

Motion by Mr. Brunn to adopt Ordinance 22-02, authorizing the District to borrow funds from the IEPA's Water Pollution Control Loan Program in the amount of \$5,600,000 for the Holiday Hills / Le Villa Vaupel Project.

2<sup>nd</sup> by Mrs. Ryberg



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Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

b. Approval of Engineering Contract Amendment #4 with Trotter & Associates

Motion by Mr. Ragland to approve Engineering Contract Amendment #4 with Trotter and Associates, Inc. in the amount of \$281,700 for Construction Engineering Services for the Holiday Hills Sanitary Sewer Project.

2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

c. Acceptance of Bids for Chlorination and Dechlorination Chemicals

Motion by Mr. Brunn to award the bid for chlorination and dechlorination chemicals to Viking Chemical Company and to adopt a Resolution authorizing the District Manager to execute a one year agreement with Viking Chemical Company.

2nd Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye  
John Ragland - Aye  
Jacob Mann - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

d. Acceptance of Bids for Replacement of E-One Pumps

Motion by Mr. Brunn to award the bid to supply the replacement of E-One Pumps to Covalen, Inc. and to adopt a Resolution authorizing the District Manager to execute a one-year service agreement with Covalen, Inc.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

e. Acceptance of Bids for Phosphorus Removal Chemical

Motion by Mr. Brunn to award the bid for phosphorus removal chemical to Chemtrade Chemicals US, LLC. and to adopt a Resolution authorizing the District Manager to execute a one-year agreement with Chemtrade Chemicals US, LLC.

2nd Mr. Ragland



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Roll Call Vote: Timothy Brunn - Aye  
John Ragland - Aye  
Jacob Mann - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

f. Acceptance of Bids for Polymer for Solids Handling

Motion by Mr. Brunn to award the bid for Polymer for Solids Handling to Polydyne, Inc. and to adopt a Resolution authorizing the District Manager to execute a one-year agreement with Polydyne, Inc.

2nd Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye  
John Ragland - Aye  
Jacob Mann - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

g. Acceptance of Bids for Lawn Maintenance

Motion by Mr. Ragland to award the bid for lawn maintenance to Langton Group and to adopt a Resolution authorizing the District Manager to execute a one-year agreement with Langton Group.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye  
John Ragland - Aye  
Jacob Mann - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

h. Acceptance of Bids for Land Application of Sludge

Motion by Mr. Ragland to award the bid for land application of sludge to Dahm Enterprises and to adopt a Resolution authorizing the District Manager to execute a one-year agreement with Dahm Enterprises.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye  
John Ragland - Aye  
Jacob Mann - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

i. Presentation of Proposed NMWRD Budget for Fiscal Year 2022-2023

District Manager presented to the Board the proposed NMWRD Budget for Fiscal Year 2022-2023. District President Michaels suggested that because it is time consuming to be placed back on tax rolls once our tax levy is discontinued, it might be better for the District to not continue with the reduction of the tax levy as proposed, but to just level it out as anticipated last year. Board members felt this was a good suggestion. District Manager will make this change. No Board action required.



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j. Approval of Resolution 22-05 Repealing COVID-19 Safety Rules

Motion by Mr. Ragland to approve Resolution 22-05 for the repeal of special NMWRD COVID-19 safety rules previously approved by the District Board.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye  
John Ragland - Aye  
Jacob Mann - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

**11. MISCELLANEOUS CORRESPONDENCE - none**

**12. APPROVAL OF BILLS**

Motion by Mr. Brunn to approve payment of bills for the March 8, 2022 bill list as presented in the amount of \$142,112.90.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

**13. OTHER BUSINESS - none**

**ADJOURNMENT**

Motion by President Michaels to adjourn the meeting at 8:34 p.m.  
2nd by Mr. Brunn