



NORTHERN MORAINE W R D

AGENDA ITEM # 10B

<u>Meeting Date:</u>	December 14, 2021
<u>Item:</u>	2022 NMWRD Holiday Dates
<u>Staff Recommendation:</u>	Motion to Adopt the Calendar Year 2022 Holiday Schedule for the Northern Moraine Wastewater Reclamation District
<u>Staff Contact:</u>	Mohammed M. Haque, District Manager

Background:

For the Board's review and approval are the proposed paid holidays for calendar year 2022. Consistent with past year's recommendation, staff is recommending that the District exchange the Good Friday holiday for the federal holiday, Martin Luther King Jr. Birthday in order to better serve customers. Since the Martin Luther King Jr holiday is a federal holiday, banks and the post office are closed so no real business can be conducted. Good Friday is generally not considered a holiday and District customers generally expect the office to be open for business on that day. As with last year, Veteran's Day was removed from the list of holidays. In addition, while Juneteenth (June 20, 2022) has been declared a federal holiday, we have kept it off the District Holiday Schedule. However, I will point out that we will not get mail and the banks will be closed that day, so the Clerks will have limited work.

Looking at the 2022 calendar, Christmas Day falls on Saturday, so the day off has been adjusted around the weekend. From the NMWRD Employee Handbook: "Regular full-time employees are eligible for holiday pay. The following holidays are recognized by the District as paid holidays:"

New Year's Day (observed)	Monday, January 3, 2022
Martin Luther King Jr. Birthday	Monday, January 17, 2022
President's Day	Monday, February 21, 2022
Memorial Day	Monday, May 30, 2022
Independence Day (July 4 th)	Monday, July 4, 2022
Labor Day	Monday, September 5, 2022
Columbus Day	Monday, October 10, 2022
Thanksgiving Day	Thursday, November 24, 2022
Day after Thanksgiving	Friday, November 25, 2022
Christmas Eve (observed)	Friday, December 23, 2022
Christmas Day (observed)	Monday, December 26, 2022
New Year's Eve	Friday, December 30, 2022

Recommendation:

It is staff's recommendation that the 2022 Holidays be approved as determined by the Board.

Votes Required to Pass:

Simple Majority