



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

July 13, 2021

Zoom Meeting w/ Video: <https://us02web.zoom.us/j/7578151340>

Present in Person: Trustees: John Ragland, Timothy Brunn, Jacob Mann, Ken Michaels
District Manager: Mohammed Haque; District Clerk: Deborah Martin
Others/Guests: Mark Eddington, Executive Director of Kishwaukee Water Reclamation District;
Mike Holland, Assistant District Manager of Kishwaukee Water Reclamation District;
Luke Markko, Superintendent; Joe Lapastora, District Engineer;
Maren Prokup, Engineering Intern; Vince Polizzi, Guest;
And a resident of Lakemoor

President Michaels called the meeting to order at 7:31 p.m. President Michaels stated that the meeting is being recorded and being broadcast through Zoom.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
Jacob Mann - Present
John Ragland - Present
Lydia Ryberg – Absent
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE:

Those present recited the Pledge of Allegiance.

At this time, President Michaels informed those in attendance that special guests Mark Eddington and Mike Holland were at the meeting to present awards to NMWRD staff. Mike Holland presented NMWRD Superintendent Luke Markko with the 2021 Central States Water Environment Association Operations Award. This award is given to a wastewater treatment plant operator in recognition of outstanding performance of a wastewater treatment plant and demonstration of professionalism in the performance of their duties. Mark Eddington presented NMWRD District Manager Mohammed Haque with the Central States Water Environment Association's 2020 Water Environment Federation Arthur Sidney Bedell Award in acknowledgement of extraordinary personal service to this association. Mr. Eddington this award is the equivalent of a lifetime achievement award for Central States WEA.

3. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, June 8, 2021

Motion by Trustee Brunn to approve the Regular Meeting minutes of June 8, 2021 as presented.

2nd by Trustee Ragland

Roll Call Vote: Timothy Brunn – Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg – Absent
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTION CARRIED



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4. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending May 31, 2021

Mr. Ragland presented the Monthly Treasurer's Report for month ending May 31, 2021 for Board approval.

Motion by Mr. Brunn to approve the Treasurer's Report for month ending May 31, 2021 as presented.
2nd by Trustee Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Absent
Ken Michaels - Aye

4 ayes 0 nays 1 absent **MOTION CARRIED**

5. PUBLIC COMMENTS: none

6. MANAGER'S REPORT:

Manager Haque referred the Board to District Superintendent Luke Markko and District Engineer Joe Lapastora for any questions concerning the reports they provided to the Board. Mr. Markko gave updates on the televising van which is near completion, and the savings the District has received in doing most of this conversion. Mr. Markko informed the board that he and Mr. Lapastora hosted an exchange student from Costa Rica, Maria Jesus Peralta earlier in the day. Ms. Peralta is part of the Global Water Stewardship Knowledge Exchange program. This program allows Costa Rican wastewater professionals the opportunity to visit the US to learn more about the wastewater industry in the United States. District engineer Joe Lapastora updated the Board on his report that was provided to the Board. Mr. Lapastora mentioned that Lakemoor Commons Lot 5 has been sold and that our summer interns are hard at work assisting on various projects and are working on a pilot program. Mr. Lapastora reported on presenting an award to the CSWEA Water's Worth It Essay contest winner. Myna, a Mundelein resident, was joined by her parents and grandparents to receive this award by NMWRD staff. Mr. Lapastora informed the Board that this was an opportunity for the District to perform some public education in the form of supporting this young, environmentally conscious individual. Manager Haque reminded the Board that the District is still awaiting word on other State grant applications.

7. TRUSTEE REPORTS

President Michaels reported that he will attend a meeting with Mayor McLaughlin of Island Lake to discuss our Intergovernmental Agreement. Trustee Mann offered his congratulations to Luke and Mohammed on their awards.

8. LEGAL BUSINESS - none

9. OLD BUSINESS - none

a. Holiday Hills Sewer Extension Project Status

Manager Haque reported to the Board that discussions are still under way with the Village of Holiday Hills concerning the sewer extension project. President Michaels reported that the District had been approached by the Village of Holiday Hills concerning lowering the interest rate offered by the District to the residents for connection fee financing. The President informed Mr. French of the Village of Holiday Hills that the rate of 4% was a solid offer, and that if residents could find lower financing on their own, they should pursue that financing. The attorney for the Village of Holiday Hills asked to see a breakdown of costs for the project if the District had not been awarded the grant.



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10. NEW BUSINESS

a. Public Hearing, FY 2021-2022 Appropriation Ordinance

President Michaels called to order at 7:53 pm a Public Hearing on the Proposed 2021-2022 Appropriation Ordinance. There were no public comments concerning this ordinance. President Michaels made a motion to adjourn the public hearing.

2nd by Mr. Brunn

4 ayes 0 nays 1 absent **MOTION CARRIED**

b. Adoption of Appropriation Ordinance #21-04

Motion by Mr. Brunn to adopt Appropriation Ordinance 21-04 for the fiscal year 2021-2022 as proposed.

2nd by Trustee Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Absent
Ken Michaels - Aye

4 ayes 0 nays 1 absent **MOTION CARRIED**

c. Semi Annual Strategic Plan Review

Motion by Mr. Ragland to adopt the semi-annual Strategic Plan. The Board discussed the weakness section of the plan and commented on the wages and benefits now offered District employees. Manager Haque to correct the weakness section of the strategic plan.

2nd by Trustee Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Absent
Ken Michaels - Aye

4 ayes 0 nays 1 absent **MOTION CARRIED**

At this time, President Michaels acknowledged a resident of Lakemoor that wished to address the Board concerning a lien placed on his property. The resident felt the District was unfair in filing this lien against his property. President Michaels explained that the District was following its ordinance concerning delinquencies and the ability to file liens against delinquent properties. President Michaels told the resident that if the lien filing fees were paid in full, the District would waive the late fees. The resident requested a copy of the District ordinance concerning the ability to file liens. District Clerk Debi Martin will provide the ordinance to the resident.

11. MISCELLANEOUS CORRESPONDENCE

a. MCCG July meeting will be held by Zoom and in-person meetings would begin in August.

12. APPROVAL OF BILLS

Motion by Mr. Brunn to approve payment of bills on the July 13, 2021 bill list as presented, in the amount of \$256,111.22.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Absent
Ken Michaels - Aye

4 ayes 0 nays 1 absent

MOTION CARRIED



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13. OTHER BUSINESS - NONE

ADJOURNMENT

Motion by Mr. Brunn to adjourn the meeting at 8:04 p.m.
2nd by President Michaels

4 ayes 0 nays 1 absent **MOTION CARRIED**