

# **INVITATION TO BID**

## **Northern Moraine Wastewater Reclamation District**



### ***Control Building Electrical Upgrades***

**BID OPENING:**

***Thursday, September 9, 2021***

***1:00 pm***

***\* All pages of this Bid Document must be submitted intact  
for the bid to be considered valid. \****

**NORTHERN MORAINE WASTEWATER RECLAMATION DISTRICT**

**CONTRACT FOR**

**Control Building Electrical Upgrades**

**INVITATION FOR BIDDER'S PROPOSALS**

**OWNER:** Northern Moraine Wastewater Reclamation District  
Attn: Mohammed Haque, District Manager  
113 Timber Trail  
P. O. Box 240  
Island Lake, IL 60042

**1. Invitation to Bid**

Owner invites sealed Bidder's Proposals for the Work described in detail in the Contract and generally described as follows:

- A. Demolition
  - 1. Concrete equipment pads.
  - 2. Mechanical fixtures – louvers vents, roof exhaust fan.
  - 3. Electrical – motor control center sections, motor starters, reduced voltage soft starters, and breakers; lighting panel, transformer, VFDs, ATS, service entrance disconnect.
  
- B. The Control Building Electrical Upgrades generally include:
  - 1. Construct new interior block walls and interior doors to new Control Room.
  - 2. Install block wall and wall cladding system at abandoned penetrations in exterior walls.
  - 3. Install new concrete pads for electrical equipment.
  - 4. Install new split air conditioning unit with condensing unit installed on the roof.
  - 5. Architectural – wall and floor coatings.
  - 6. Electrical - relocate existing equipment control panels, 200 hp VFD; new service entrance, switchboards, transformer, 20 hp VFDs and lighting panel
  - 7. Install owner-provided sign on building exterior

The Work shall be performed at the following Work Site:

Northern Moraine Wastewater Reclamation District

420 Timber Trail, Island Lake IL, 60051

# INVITATION

## 2. **Defined Terms**

All terms capitalized in this Invitation for Bidder's Proposals and in the other documents included in the Bid Package are defined in the documents included in the Bid Package, as hereinafter defined, and shall have such defined meanings wherever used.

## 3. **The Bid Package**

The Bid Package consists of the following documents, all of which are by this reference made a part of this Invitation for Bidder's Proposals as though fully set forth herein:

- (1) Invitation for Bidder's Proposals;
- (2) General Instructions to Bidders;
- (3) Addenda, if issued;
- (4) Bidder's Proposal;
- (5) Bidder's Sworn Acknowledgement;
- (6) Bidder's Sworn Work History Statement;
- (7) Other Information Submitted by Bidder, if requested;
- (8) Notice of Award; and
- (9) Contract, including all of its Attachments and Appendices, if any.

## 4. **Inspection and Examination**

The Bid Package may be inspected and purchased at the following location:

Trotter and Associates, Inc.  
40W201 Wasco Rd. Suite D  
St. Charles, Illinois 60175  
630/587-0470

Payment for Contract Documents is non-refundable and shall be payable to Trotter and Associates, Inc. in the form of cash, certified check or money order. No partial sets of specifications or drawings will be issued. The non-refundable cost for plans and specifications is \$50.00. Contract documents can be distributed electronically if requested by the Contractor. Addenda will be issued only to plan holders. Please contact Aryn Zahn (630) 587-0470 a.zahn@trotter-inc.com to purchase contract documents. All other questions should be directed to Jillian Kiss (630) 587-0470 j.kiss@trotter-inc.com.

## INVITATION

Each prospective Bidder shall, before submitting its Bidder's Proposal, carefully examine the Bid Package. Each prospective Bidder shall inspect in detail the Work Site and the surrounding area and shall familiarize itself with all local conditions, including subsurface, underground and other concealed conditions, affecting the Contract, the Work, and the Work Site. The Bidder whose Bidder's Proposal is accepted will be responsible for all errors in its Bidder's Proposal.

### 5. **Bid Opening**

Owner will receive sealed Bidder's Proposals for the Work until one o'clock p.m., local time, September 9<sup>th</sup>, 2021, at Owner's office listed above, at which time, or as soon thereafter as possible, all Bidder's Proposals will be publicly opened and read aloud. Bidders or their agents are invited to be present.

### 6. **Bid Security, Bonds and Insurance**

A. **Bid Security.** Each Bidder's Proposal shall be accompanied by a security deposit of ten percent of the Bidder's Price Proposal in the form of (1) a Cashier's Check or Certified Check drawn on a solvent bank insured by the Federal Deposit Insurance Corporation and payable without condition to Owner or (2) a Bid Bond in a form satisfactory to Owner from a surety company licensed to do business in the State of Illinois with a general rating of A minus and a financial size category of Class X or better in Best's Insurance Guide.

B. **Performance and Payment Bonds.** The successful Bidder may be required to furnish a Performance Bond and a Labor and Material Payment Bond upon award of the Contract, each in the penal sum of the full amount of the Contract Price, on forms provided by, or otherwise acceptable to, Owner.

C. **Insurance.** The successful Bidder will be required to furnish certificates and policies of insurance as required by the Contract upon award of the Contract. Each Bidder's Proposal must be accompanied by a letter from Bidder's insurance carrier or its agent certifying that said insurer has read the requirements set forth in the Contract and will issue the required certificates and policies of insurance upon award of the Contract to Bidder.

### 7. Pre-Bid Conference

- A. A. A Pre-Bid Conference will be held on August 16th, 2021 at 1:00pm at the District's office 113 Timber Trail, Island Lake, IL 60042.