



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

March 9, 2021

Zoom Meeting w/ Video: <https://us02web.zoom.us/j/7578151340>

Present by Zoom: Trustees: John Ragland, Timothy Brunn, Lydia Ryberg, Jacob Mann, Ken Michaels
District Manager: Mohammed Haque; District Clerk: Deborah Martin
Others: Superintendent: Luke Markko; Staff Engineer, Joe Lapastora
Members of Public: David Duck, resident of Lakemoor

President Michaels called the meeting to order at 7:32 p.m.

Before starting the meeting, District President Ken Michaels stated that due to the Governor's statewide disaster declaration relating to COVID-19, and in following social distancing guidelines, it is not prudent for the members of the District Board or staff to convene in person for tonight's meeting. The meeting is being held by video conference. The public is also invited to attend and listen to the meeting through Zoom or by phone as indicated on the meeting agenda. The meeting is being recorded in compliance with the Open Meetings Act.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland - Present
Lydia Ryberg – Present
Jacob Mann - Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE:

Those present recited the Pledge of Allegiance

3. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, February 9, 2021

Motion by Trustee Brunn to approve the Regular Meeting minutes of February 9, 2021 as presented.

2nd by Trustee Ryberg

Roll Call Vote: Timothy Brunn - Aye
John Ragland - Aye
Lydia Ryberg – Aye
Jacob Mann - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

4. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending January 31, 2021

The monthly Treasurer's Report was presented by Trustee Ryberg.

Motion by Trustee Ragland to approve the Treasurer's Report for month ending January 31, 2021 as presented by Trustee Ryberg.

2nd by Trustee Brunn



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Roll Call Vote: Timothy Brunn - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Jacob Mann - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

5 PUBLIC COMMENTS: Mr. David Duck, a resident of Lakemoor since 2016, was present by phone to address the Board about the fees that have been applied to his account. He felt it was harsh that the District had filed a lien against his property and had applied penalty fees to his delinquent account during the COVID-19 pandemic. Although the District had waived penalty fees for Mr. Duck in the past, the District Manager had refused to do so again because of this resident's chronic bad payment history. After Mr. Duck voiced his concerns about his present financial hardship, the Board agreed to waive \$40.00 in late fees with the promise that Mr. Duck would pay the remaining balance in full.

Motion by Mrs. Ryberg to have the District waive \$40 in late fees on Mr. Duck's account contingent on receiving the balance of \$378.16 paid in full by Friday, March 12, 2021. Mr. Duck was instructed that he was to not approach the Board again asking to have fees waived.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Jacob Mann - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

6. MANAGER'S REPORT:

District Manager Mohammed Haque informed the Board that the District had received information from US House Representative Lauren Underwood concerning any potential projects that the District might have in mind for sponsored "Community Project" funding. The District has responded, asking that the Darrell Road and Holiday Hills projects be considered. Mr. Haque reminded the Board of the resolutions seeking support from neighboring villages for these two projects. Mr. Haque also stated that although the projects are in the proposed budget, he did not feel the District could take them on without grant funding or significantly raising user rates. Manager Haque also wanted the Board to remember to turn in their Statements of Economic Interest. Mr. Haque reported that an offer had been made to an intern for this summer, and that another intern may also be hired. Manager Haque updated the Board on the progress for the Woodman's Car Wash; our attorney and their attorney are in talks concerning the connection fees.

Staff Engineer Joe Lapastora reported to the Board that he and District Superintendent, Luke Markko had been training with Cartegraph, an asset management software application.

Trustee Brunn expressed concern about the FOG buildup at Rosati's in Lakemoor. District Superintendent Luke Markko explained the procedures the District is taking in monitoring this restaurant and surrounding businesses. Trustee Ragland requested that District staff provide trustees with a reference guide illustrating sewer lines, sewer mains, lift stations, etc. District Manager Haque will send this guide by PDF.



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7. TRUSTEE REPORTS – Trustee Ragland reported that he and Trustee Ryberg had been approached by Matt Dabrowski from the Village of Lakemoor. Mr. Dabrowski suggested meeting quarterly with them to discuss mutual concerns in the Lakemoor area.

8. LEGAL BUSINESS – none

9. OLD BUSINESS – none

a. Trustee Appointment for the term beginning May 1, 2021 and ending April 30, 2024

Motion by President Michaels to recommend re-appointment of Jacob Mann as Trustee for the Northern Moraine Wastewater Reclamation for the term beginning May 1, 2021 through April 30, 2024 and to authorize the District Manager to forward this nomination to the legislative body for appointment.

2nd Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
John Ragland – Aye
Jacob Mann - Abstain
Lydia Ryberg - Aye
Ken Michaels – Aye

4 ayes 0 nays 1 abstain

MOTION CARRIED

10. NEW BUSINESS

a. Public Hearing: IEPA Preliminary Impacts Determination for Proposed Wastewater Projects

President Michaels called to open the required Public Hearing at 8:21pm to give citizens the opportunity to comment on any concerns about potential environmental impacts that any of the District’s proposed projects may have. A public notice was published in the Northwest Herald on February 25, 2021. No members of the public were in attendance for this public hearing. President Michaels moved to close the public hearing at 8:22 pm.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
John Ragland – Aye
Jacob Mann - Aye
Lydia Ryberg - Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

b. Acceptance of Bids for Chlorination and Dechlorination Chemicals

Motion by Mr. Brunn to award the bid for chlorination and dechlorination chemicals to Viking Chemical Company and to adopt a Resolution authorizing the District Manager to execute a two-year agreement with Viking Chemical Company.

2nd Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
John Ragland – Aye
Jacob Mann - Aye
Lydia Ryberg - Aye
Ken Michaels – Aye



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5 ayes 0 nays 0 abstain

MOTION CARRIED

c. Acceptance of Bids for Land Application of Sludge

Motion by Mr. Brunn to award the bid for land application of sludge to Dahm Enterprises and to adopt a Resolution authorizing the District Manager to execute a one-year agreement with Dahm Enterprises, with authorization to extend the contract for up to two additional years.

2nd Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye
John Ragland - Aye
Jacob Mann - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

d. Acceptance of Bids for Diesel Fuel, Delivered

Motion by Mr. Brunn to award the bid for diesel fuel, delivered to Olson Services Company and to adopt a Resolution authorizing the District Manager to execute a one-year agreement with Viking Chemical Company, with authorization to extend the contract for another one-year period.

2nd Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye
John Ragland - Aye
Jacob Mann - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

e. Rejection of Bids for Landscape Maintenance Services

District Manager Haque informed the Board that one bid was received and opened on March 4, 2021. Accent Landscape Services, the District's current provider, submitted a bid that was significantly higher than their current prices. It was recommended that the bid be rejected and to authorize staff to re-bid or competitively quote the work for the new fiscal year.

Motion by Mr. Ragland to reject the bids for landscape maintenance services and to authorize Staff to re-bid or to competitively quote the work for the new fiscal year.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
John Ragland - Aye
Jacob Mann - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED



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f. Acceptance of Bids for Phosphorus Removal Chemical

Motion by Mr. Brunn to award the bid for phosphorus removal chemical to Chemtrade Logistics and to adopt a Resolution authorizing the District Manager to execute a one-year agreement with Chemtrade Logistics.
2nd Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye
John Ragland - Aye
Jacob Mann - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

g. Presentation of NMWRD's Proposed annual Budget for the Fiscal Year 2021-2022.

District Manager Haque gave a presentation of the proposed annual budget for the Fiscal Year 2021-2022. He reported that the District's fiscal outlook remains relatively strong and with continued cash management the District should remain stable for the foreseeable future, meeting the critical strategic goal of operating a sustainable utility. Mr. Haque stated that he felt there are significant areas where equipment has far exceeded its useful life. Manager Haque reported that the proposed budget has substantial capital revenue budgeted in the form of grants and bonds/loans, with the corresponding expense. Mr. Haque informed the Board it is expected that large projects like Darrell Road and Holiday Hills will not be completed unless we get significant grant funding.

11. MISCELLANEOUS CORRESPONDENCE

- a. MCCG Membership Meeting: no meetings were scheduled as of March 9, 2021

12. APPROVAL OF BILLS

Motion by Mr. Brunn to approve payment of bills on the March 9, 2021 bill list as presented, in the amount of \$101,587.42.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
John Ragland - Aye
Jacob Mann - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 absent

MOTION CARRIED

13. OTHER BUSINESS - none

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 8:51 p.m.

2nd by Mrs. Ryberg

5 ayes 0 nays 0 absent

MOTION CARRIED