



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

June 8, 2021

Zoom Meeting w/ Video: <https://us02web.zoom.us/j/7578151340>

Present in Person: Trustees: John Ragland, Timothy Brunn, Jacob Mann, Ken Michaels
District Manager: Mohammed Haque; District Clerk: Deborah Martin

Present via Zoom: Trustee Lydia Ryberg (at 7:36 pm)

President Michaels called the meeting to order at 7:30 p.m. President Michaels stated that the meeting is being recorded and broadcast through Zoom.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
Jacob Mann - Present
John Ragland - Present
Lydia Ryberg – Late (arrived at 7:36 p.m.)
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE:

Those present recited the Pledge of Allegiance.

3. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, May 11, 2021

Motion by Trustee Brunn to approve the Regular Meeting minutes of May 11, 2021 as presented.
2nd by Trustee Ragland

Roll Call Vote: Timothy Brunn – Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg – Absent
Ken Michaels – Aye

4 ayes 0 nays 1 absent **MOTION CARRIED**

b. Executive Session Minutes Review

After discussion of the Executive Session minutes for November 13, 2018, December 11, 2018, January 8, 2019, August 11, 2020, September 8, 2020 and October 13, 2020, scheduled for review, the Board felt it was necessary to retain these minutes to be reviewed again at a later time.

Motion by Mr. Ragland to retain the six sets of Executive Session minutes and to review them again in 6 months.
2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn – Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg – Absent
Ken Michaels – Aye

4 ayes 0 nays 1 absent **MOTION CARRIED**



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At 7:36 pm, Trustee Ryberg joined the meeting via Zoom

4. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending April 30, 2021

Mr. Ragland presented the Monthly Treasurer's Report for month ending April 30, 2021 for Board approval.

Motion by Mr. Brunn to approve the Treasurer's Report for month ending April 30, 2021 as presented.
2nd by Trustee Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

5. PUBLIC COMMENTS: none

6. MANAGER'S REPORT:

Manager Haque updated the Board on the progress of the various grants that the District has applied for. Mr. Haque also told the Board that research is being done on other avenues for loans and funding for the Holiday Hills sewer extension. Manager Haque informed the Board that the administrative staff is fully vaccinated and that the lobby is now open to the public. Mr. Haque told the Board that the District is advertising again for an operator in training because our current OIT left the District. Manager Haque continued his report with updates for the Wegner Road Stormwater Improvement project, telling the Board that revised plans have been reviewed. Manager Haque reported that the Woodman's punchlist items are slowly being completed with hopes that this punchlist can be completed soon. Mr. Haque conveyed that Starbucks, Buona Beef and Chipotle's will be a part of the Woodman's development, and the car wash expansion is still under review. Manager Haque informed the Board that a new septage hauler, Arrow Septic, has submitted an application with the District.

7. TRUSTEE REPORTS

President Michaels reported that he attended the Holiday Hills village meeting on May 19, 2021.

8. LEGAL BUSINESS - none

9. OLD BUSINESS - none

10. NEW BUSINESS

a. Approve Engineering Services Addendum #1 for Holiday Hills Sewer Extension

Motion by Mr. Ragland to approve a Resolution for Addendum #1 to the Engineering Services Agreement with Trotter and Associates, Inc. in the amount of \$365,600 for Engineering Services - Design Engineering of the Holiday Hills Sewer Extension and to Authorize the District Manager to execute the Agreement.

2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**



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b. Approve Resolution Designating Surplus Equipment and Authorizing Disposal through Auction
Motion by Mr. Brunn to approve a Resolution designating the items listed on Exhibit A as provided to the Board as surplus equipment to be sold through an on-line auction administered by Obenauf Auction Services
2nd by Trustee Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye
5 ayes 0 nays 0 abstain **MOTION CARRIED**

c. Approve Resolution to Approve an IGA with Holiday Hills for Sewer Extension
Motion by Mr. Ragland to approve and adopt a Resolution approving an Intergovernmental Agreement with Holiday Hills for Sewer Extension.
2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye
5 ayes 0 nays 0 abstain **MOTION CARRIED**

11. MISCELLANEOUS CORRESPONDENCE

a. MCGG Annual Golf Outing – Golf Club of Illinois, Algonquin, on June 24, 2021

12. APPROVAL OF BILLS

Motion by Mr. Brunn to approve payment of bills on the June 8, 2021 bill list as presented, in the amount of \$158,205.36.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye
5 ayes 0 nays 0 abstain **MOTION CARRIED**

13. OTHER BUSINESS - NONE

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 8:15 p.m.

2nd by Mr. Brunn

5 ayes 0 nays 0 absent **MOTION CARRIED**