



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

May 9, 2023

Present in person: Trustees: Timothy Brunn, Ken Michaels, John Ragland, Caretina Tellez
District Manager: Mohammed Haque; District Clerk: Elisa Fisher;

Guests Present: Lakemoor Resident Kenneth A Swiatek

President Michaels called the meeting to order at 7:30 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
John Ragland – Present
Caretina Tellez – Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE:

Those present stood and pledged allegiance to the flag.

3. PUBLIC COMMENTS: - Kenneth Swiatek wanted to discuss his recent purchase of a property in the Village of Lakemoor and the liens attached to the property. Mr. Swiatek believes that it is unfair for him to pay the total amount since the original homeowners passed away sometime between 2015-2016. He also stated that no one is living in the property nor are the services being used. Additionally, Mr. Swiatek stated that McHenry County owned the property in the past. Mr. Swiatek stated that when he purchased this property through a tax sale, a McHenry County Judge stated that liens were wiped off this property. President Michaels stated that no one ever sent notice to the District that the property was up for tax sale or that it had sold, therefore our lien was not dismissed. President Michaels stated that Mr. Swiatek is liable for the charges as the new owner. President Michaels stated that Mr. Swiatek needed to make a payment arrangement to pay the delinquent amount for this property. Mr. Swiatek stated that he sent emails to settle this in February and March. Mr. Swiatek stated that he spoke to the District's attorney, and he kept getting referred to our Ordinances for an explanation of fees. President Michaels reiterated that he would work with Mr. Swiatek on a payment plan to settle the outstanding balance. District Manager Haque stated that the property is up for disconnection on May 12, 2023. Upon discussion a settlement was offered to Mr. Swiatek, but he stated that it wasn't enough and wanted to know if we could delay the disconnection until he had time to go to McHenry County. He wanted to go to McHenry County and review the court documents related to this case. President Michael's stated that at this time the District was going to proceed with the disconnection on May 12 as Mr. Swiatek was unwilling to cooperate with the reduction that the District was offering him. A final amount of \$3000.00 was offered to settle this account, Mr. Swiatek paid in full during the meeting.

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting April 20, 2023

Motion by Trustee Brunn to approve the Regular Meeting minutes of April 20, 2023, as presented.
2nd by Trustee Ragland

4 ayes 0 nays 0 absent

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
May 9, 2023

5. ELECTION OF OFFICERS:

Pursuant to 70 ILCS 2405/4 of the 1917 Sanitary District Act, "The Board of Trustees at their first meeting in May of each year shall elect one of their number as President, one of their number as Vice-President and from outside of their membership a Clerk and an Assistant Clerk."

Motion by Trustee Ragland to nominate Ken Michaels as President of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Trustee Brunn

3 ayes 0 nays 1 abstain (Ken Michaels)

MOTION CARRIED

Motion by President Michaels to nominate John Ragland as Vice-President of the Northern Moraine Wastewater Reclamation District.

2nd Trustee Brunn

3 ayes 0 nays 1 abstain (John Ragland)

MOTION CARRIED

Motion by Trustee Ragland to appoint Elisa Fisher as District Clerk of the Northern Moraine Wastewater Reclamation District.

2nd by President Michaels

4 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Trustee Ragland to appoint Madalina Roscan as Assistant Clerk of the Northern Moraine Wastewater Reclamation District.

2nd by President Michaels

4 ayes 0 nays 0 abstain

MOTION CARRIED

6. SELECTION OF DISTRICT TREASURER, ATTORNEY AND ENGINEER

Pursuant to 70 ILCS 2405/4 the Board may select a Treasurer, Attorney and Engineer for the District and appoint FOIA and OMA Officers

Motion by Trustee Ragland to appoint Caretina Tellez as Treasurer of the Northern Moraine Wastewater Reclamation District.

2nd by Trustee Brunn

3 ayes 0 nays 1 abstain (Caretina Tellez)

MOTION CARRIED

Motion by Trustee Brunn to appoint Filippini Law Firm, LLP. as District Attorneys.

2nd by Trustee Ragland

3 ayes 0 nays 0 abstain

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
May 9, 2023

Motion by Trustee Ragland to appoint Trotter & Associates, Inc. as District Engineers.
2nd by Trustee Tellez

4 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Trustee Ragland to appoint Mohammed Haque as Freedom of Information Act Officer and Open Meeting Act Officer.
2nd by Trustee Brunn

4 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Trustee Ragland to appoint Elisa Fisher as Freedom of Information Act Officer and Open Meeting Act Officer.
2nd by Trustee Brunn

4 ayes 0 nays 0 abstain

MOTION CARRIED

7. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending March 31, 2023

Motion by Trustee Ragland to approve the Treasurer's Report for the month ending March 31, 2023, as presented.
2nd by Trustee Tellez

4 ayes 0 nays 0 absent

MOTION CARRIED

8. MANAGER'S REPORT: President Michaels wanted to confirm that Jasmin Bait, the District's Junior Engineer, was doing well. District Manager Haque stated that she was adjusting well. Trustee Ragland wanted to know what kind of Engineering Degree she has and what school she graduated from. District Manager Haque stated that she attended University of Illinois in Chicago, and she has a Chemical Engineering Degree.

9. TRUSTEE REPORTS: None

10. LEGAL BUSINESS: None

11. OLD BUSINESS: None

12. NEW BUSINESS:

a. Public Hearing: Proposed FY 2023-24 Annual Budget

President Michaels declared the Public Hearing for the District's Annual Budget open at 8:04 pm. There were no members of the Public present. President Michaels closed the Public Hearing at 8:04 pm.



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
May 9, 2023

b. Adoption of the FY 2023-24 Annual Budget

Motion by Trustee Brunn adopt the NMWRD operating budget for the 2023-24 Fiscal Year as proposed.
2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

c. Approve Pay Request #12 by Trine for the Holiday Hills Project

Motion by Trustee Ragland to approve Pay Request #12 in the amount of \$106,101.16 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension – Phase 1 Project.
2nd by Trustee Brunn

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

d. Approve Ordinance 23-04 Authorizing Disconnections for Connection Fees Paid in Installment

Motion by Trustee Tellez to approve Ordinance 23-04 Authorizing Disconnections for Connections Fees Paid in Installment
2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

e. Approve Resolution 23-05 Allowing for Trustees from the Village of Holiday Hills

Motion by Trustee Brunn to approve Resolution 23-05 amending Resolution 12-01 Relating to Appointment of District Trustees.
2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
May 9, 2023

f. Adoption of Ordinance 23-03, 2023-24 Salary Ordinance

Motion by Trustee Brunn to Adopt Ordinance 23-05, a Salary Ordinance for Employees of the Northern Moraine Wastewater Reclamation District.
2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

g. Approve an Resolution Authorizing an Agreement with Trotter & Associates to complete a Facility Plan Update

Trustee Brunn asked about the new Local Government Efficiency Act that was just passed by the legislators. The Act requires a special panel to be put together for special Districts. District Manager Haque stated that once every 10 years they get together and go over how to work together and find opportunities to run the special Districts efficiently. This can involve working together to purchase a big item or if a District is struggling internally, another District can lend a hand. District Manager Haque stated that this is mandatory and that this panel needs to be formed soon. He advised that Trotter and Associates is going to be forming this panel as it is in their Facility Plan Update contract.

Motion by Trustee Brunn to approve Resolution Authorizing an Agreement with Trotter & Associates to Complete a Facility Plan Update.
2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

h. Holiday Hills/Le Villa Vaupell Phase 2

Motion by President Michaels to allow District Manager Mohammed Haque to work on Holiday Hills/Le Villa Vaupell Phase 2 change order with Trine and to bring an agreement back in June for formal approval.
2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED



Northern Moraine Wastewater Reclamation District
Regular Meeting Minutes
May 9, 2023

i. Summer Networking Event

Information only- The Board and District Manager Mohammed discussed hosting a summer event at the District.

13. MISCELLANEOUS CORRESPONDENCE: None

14. APPROVAL OF BILLS

Motion by Trustee Brunn to approve payment of bills for May 9, 2023, as presented, in the amount of \$242,449.53.

2nd by Trustee Ragland

Roll Call: Timothy Brunn – Aye
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 0 absent

MOTION CARRIED

15. OTHER BUSINESS: None

ADJOURNMENT

Motion by Mr. Michaels to adjourn the meeting at 8:30 p.m.

Unanimously approved on a voice vote