



# NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

## REGULAR MEETING MINUTES

January 10, 2023

Present in person: Trustees: Timothy Brunn, Ken Michaels, John Ragland, Caretina Tellez  
District Manager: Mohammed Haque; District Clerk: Deborah Martin.

President Michaels called the meeting to order at 7:30 p.m.

### 1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present  
John Ragland – Present  
Caretina Tellez - Present  
Ken Michaels – Present

### 2. PLEDGE OF ALLEGIANCE:

Those present stood and pledged allegiance to the flag.

### 3. PUBLIC COMMENTS – none

### 4. PRESENTATION & APPROVAL OF MINUTES:

#### a. Regular Meeting December 13, 2022

Motion by Trustee Brunn to approve the Regular Meeting minutes of December 13, 2022, as presented.  
2nd by Trustee Ragland

4 ayes 0 nays 0 absent

**MOTION CARRIED**

#### b. Executive Meeting, December 13, 2022

Motion by Mr. Brunn to approve the Executive Meeting minutes of December 13, 2022, as presented.  
2nd by Trustee Tellez

4 ayes 0 nays 0 absent

**MOTION CARRIED**

### 5. TREASURER'S REPORT:

#### a. Approval of the Monthly Treasurer's Report for month ending November 30, 2022

Motion by Mr. Ragland to approve the Treasurer's Report for the month ending November 30, 2022, as presented.

2nd by Mr. Brunn

4 ayes 0 nays 0 absent

**MOTION CARRIED**

### 6. MANAGER'S REPORT:

Mr. Brunn asked what percentage of the Holiday Hills Phase 1 project was completed, District Manager Haque stated that Phase one is the backbone and there are about 100 homes. District Manager Haque stated that the overall project was about 60% done, and that Phase 1 was at 85% completion. Mr. Brunn asked how many phases there are in total, and District Manager Haque stated that it all depends on how the District breaks it up and by how much grant or loan money is coming in. Mr. Brunn suggested an area near the river should be built



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next, but District Manager Haque stated that they are going to do the next logical section based on the grant and sequencing of the project to maximize number of homes that can connect.

Mr. Brunn asked District Manager Haque if there was anything specific that he wanted to point out about his report. District Manager Haque stated that there were some complaints from a Holiday Hills resident regarding storm water discharges and sediment going into the channel. The U.S. Army Corps of Engineers and IEPA issued a violation to Trine Construction. Concern was expressed that there may be another reasoning behind the complaints.

Mr. Ragland asked if the District was going to be advertising new Trustee openings. District Manager Haque stated that they were going to be advertising for two Trustees since President Ken Michaels and Trustee Caretina Tellez's terms are up and that they can also advertise for the replacement at the fifth Trustee at the same time or wait, but it is up to the Board's discretion. District Manager Haque stated that he sent President Michaels Section 3 of the Sanitary Act of 1917 for review on Trustee requirements .

Mr. Brunn asked why the Delinquent Account Report was high. District Clerk Martin stated that usually December is high.

**7. TRUSTEE REPORTS:**

President Michaels stated that he was following the issues Army Corp of Engineer is raising during Holiday Hills. He stated that there is a resident in Holiday Hills who is pushing for the District to pay and have the channel cleaned out for residents to have access to the Fox River. District Manager Haque stated that the District should look at the next phase of Holiday Hills to see what kind of system they want installed; gravity, low pressure system or a vacuum system. Manager Haque feels that deep gravity sewer systems are counterproductive, hard, and expensive due to the groundwater levels in Holiday Hills. The board discussed all the water issues and how unsuitable some of these areas are for homes due to the flooding and water levels.

**8. LEGAL BUSINESS:**

Mr. Brunn asked if there is any open legal business. District Manager Haque stated that Chicagoland Paving has not yet completed all aspects of the pavement improvements at the plant. They needed to deliver as-builts and they have not. District Manager Haque stated that the District still owes them \$16,000.00 on the project and that if they do not complete the pavement improvements, the District will just keep the \$16,000.00. The other open pending legal business is the Army Corp of Engineers issue that is open ended with the violation notice. Lastly, the District is waiting for Lakemoor to close the Woodman's project. President Michael's stated that the Village still hasn't recorded all easements with the County.

**9. OLD BUSINESS – none**

**10. NEW BUSINESS:**

a. Approval of Ordinance 23-01 Tax Abatement

Motion by Mr. Brunn to adopt Ordinance 23-01, authorizing the County Clerks of Lake and McHenry County to abate and not spread General Obligation Bond Tax for 2022 in the amount of \$459,994.00.

2nd by Mrs. Tellez

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez - Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTIONED CARRIED**



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b. Approval of Resolution 23-01 CDBG Fund Application

Motion by Mr. Brunn to approve Resolution 23-01, authorizing the request of funds from the McHenry County CDBG fund in the amount of \$297,000 for the Village of Holiday Hills sanitary sewer construction costs.

2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTIONED CARRIED**

c. Approval of Resolution 23-02- NIMEC Participation

Motion by Mrs. Tellez to approve Resolution 23-02 authorizing the District Manager to authorize participation in NIMEC and authorize the District Manager to approve and execute an agreement with the lowest cost electricity provider for a period of up to 36 months.

2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTIONED CARRIED**

d. Approval of Pay Request #8 by Trine Construction

Motion by Mr. Brunn to approve Pay Request #8 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension – Phase 1 Project in the amount of \$344,750.46.

2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTIONED CARRIED**

e. Approval of Pay Request #1- Manusos General Contracting

Motion by Mr. Ragland to approve Pay Request #1 to Manusos General Contracting, Inc. for the Screen Channel Upgrades Project in the amount of \$53,460.00.

2nd by Mr. Brunn

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTIONED CARRIED**



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f. Semi-Annual Review and Approval of the Districts Strategic Plan

Motion by Ms. Tellez to Approve the District's Semi-Annual review of the Strategic Plan  
2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**

**11. MISCELLANEOUS CORRESPONDENCE**

a. MCGG Membership Meeting – Crystal Lake, IL - January 25, 2023

**12. APPROVAL OF BILLS**

Motion by Mr. Brunn to approve payment of bills for January 10, 2023, as presented, in the amount of \$517,470.57.

2nd by Ms. Tellez

Roll Call: Timothy Brunn – Aye  
John Ragland – Aye  
Caretina Tellez – Aye  
Ken Michaels – Aye

4 ayes 0 nays 0 absent

**MOTION CARRIED**

**13. OTHER BUSINESS - None**

District Manager Haque brought up the tolling agreement for the USACOE of Holiday Hills. It's possible that the District may need to sign it. The Board understood the requirement and expressed their overall disappointment with the USACOE's actions.

**ADJOURNMENT**

Motion by Mr. Michaels to adjourn the meeting at 8:00 p.m.  
Unanimously approved on a voice vote