



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

October 18, 2022

Present in person: Trustees: Timothy Brunn, Ken Michaels, John Ragland, Caretina Tellez
District Manager: Mohammed Haque; District Clerk: Deborah Martin;
District Clerk In Training: Elisa Fisher

President Michaels called the meeting to order at 7:37 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
Jacob Mann – Absent
John Ragland – Present
Caretina Tellez - Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE:

Those present stood and pledged allegiance to the flag.

3. PUBLIC COMMENTS - none

4. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting September 13, 2022

Motion by Trustee Brunn to approve the Regular Meeting minutes of September 13, 2022, as presented.
2nd by Trustee Ragland

4 ayes 0 nays 1 absent

MOTION CARRIED

5. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending August 31, 2022

Motion by Mr. Ragland to approve the Treasurer's Report for month ending August 31, 2022, as presented.
2nd by Mr. Brunn

4 ayes 0 nays 1 absent

MOTION CARRIED

6. MANAGER'S REPORT:

District Manager Mohammed Haque reported to the Board that operations personnel are being situated into new positions and that interviews are taking place for a new operator. Mr. Haque also informed the Board that the screen channel upgrades project will begin shortly. Manager Haque reported that Island Lake is looking at the possibility of two new developments – a Kelly's Market Gas Station at the corner of Route 176 and River Road, and another plan for a senior housing development where the old Sheltering Oaks was located. Mr. Haque also reported that the Village of Lakemoor has not yet delivered to the District the proper easement agreements for the Woodman's development; Mr. Haque will address this issue with the Village along with a reminder that repayments from the Village should begin shortly. President Michaels commented on the size of the Holiday Hills Lift Station and Manager Haque reminded the Board on the need for this size for that area. President Michaels also asked about the meter situation with Buona Beef in Lakemoor; Manager Haque informed the



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Board that it was discovered that the property's irrigation system was tied into the water meter and remained on for all of Fall. He told the board that the District will monitor the readings through the winter to see what kind of adjustments the District could make on prior readings. Vice President Ragland asked who was paying for the COVID-19 reports that the District is receiving to the Illinois Department of Public Health and Manager Haque indicated that the District is not paying for these reports and that they are provided by the State of Illinois free of charge to us. Manager Haque also informed the Board that the District will also be testing for Influenza A&B. President Michaels wondered if the IDPH would also ask for reports on other communicable disease findings.

7. TRUSTEE REPORTS - none

8. LEGAL BUSINESS

President Michaels relayed to the Board that in the past, the District had paid a \$50 stipend to trustees for attending special meetings or events. President Michaels reminded the Board that this had also included attending MCCG dinners, and that it was felt that the District was already paying for the attendee's dinner and that it was felt the stipend was not necessary. Trustee Ragland asked the Board for clearer interpretation on the matter of trustee stipends. After discussion the Board agreed that for future events, trustees would be reimbursed for expenses incurred such as mileage and hotel/food costs, as long as the Board preapproved a trustee's attendance at an event. The board agreed that no stipends would be paid but expenses to attend special events would be reimbursed.

9. OLD BUSINESS - none

10. NEW BUSINESS:

a. Approval of Change Order #1 for the Holiday Hills Sewer Extension Project

Motion by Mr. Ragland to Approve Change Order #1 from Trine Construction for the Holiday Hills Project in the amount of \$158,265.35.

2nd by Mr. Brunn

Roll Call: Timothy Brunn - Aye
Jacob Mann - Absent
John Ragland - Aye
Caretina Tellez - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED

b. Approval of Pay Request #5 to Trine Construction

Motion by Mr. Ragland to approve Pay Request #5 to Trine Construction for the Holiday Hills / Le Villa Vaupell Sewer Extension - Phase 1 Project in the amount of \$1,138,283.22

2nd by Mr. Brunn

Roll Call: Timothy Brunn - Aye
Jacob Mann - Absent
John Ragland - Aye
Caretina Tellez - Aye
Ken Michaels - Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED



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c. Approval of Change Order #1 for the Control Building Electrical Contract with Piper Electric

The Board discussed the delivery issues Pieper Electric is facing in completing the Control Building Electrical contract on time. This is of concern due to grant stipulations. Manager Haque felt approving this change order of an anticipated extension time in completion of the project is necessary although he remained skeptical of their ability to complete the project within the extended time.

Motion by Mr. Brunn to approve Change Order #1, a 235-calendar day extension of the contract time for the Control Building Electrical Upgrades giving Pieper Electric until February 20, 2023, to substantially complete the project.

2nd by Trustee Tellez

Roll Call: Timothy Brunn – Aye
Jacob Mann – Absent
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED

d. Approval of Ordinance 22-05 Updating the Hauled Waste Rate

Trustee Ragland stated that for a 3,000-gallon haul at the current rate of \$0.06 per gallon would be \$180 and that raising this rate to \$0.07 would be an increase for a 3,000 gallon haul to \$210. Trustee Ragland wanted the Board to be aware that he felt this was a substantial increase. Manager Haque reminded the Board that the District's Hauled Waste Rate is still very competitive and that the District had the best location for these septage haulers. He stated that the District has doubled the intake of hauled waste since the inception of this venture and this was not a waste that the District has to take. This is supplemental income for the District.

Motion by Mr. Brunn to approve Ordinance #22-05, an Ordinance updating the District's Hauled Waste Rate for Domestic Septage to \$0.07 per gallon.

2nd by Ms. Tellez

Roll Call: Timothy Brunn – Aye
Jacob Mann – Absent
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED

e. Approval of District Flood Insurance Policy Renewal

Motion by Mr. Brunn to authorize the District Manager to enter into a policy agreement with Voyager Indemnity Insurance for Flood Insurance for an amount of \$12,108 from December 1, 2022 to December 1, 2023 and to authorize the District Manager execute agreements to bind coverage.

2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye
Jacob Mann – Absent
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED



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f. Approval of Employee Life Insurance, AD&D and Dental Insurance Policy Renewals

Motion by Mr. Brunn to Authorize the District Manager to execute enrollment documents for employee life insurance and accidental death & dismemberment coverage with BlueCross BlueShield of Illinois for the one year period beginning December 1, 2022 with a renewal rate of \$0.28 per \$1,000 and \$0.03 per \$1,000 respectively, and for employee self-paid dental insurance coverage with Delta Dental for the one year period beginning December 1, 2022 with a monthly premium of \$42.10 for single coverage, \$84.20 for single +1 coverage and \$115.36 for family coverage, based on the employee's selected policy and to authorize the District Manager to approve additional premium fees of up to 10% due to personnel changes during the coverage period.

2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye
Jacob Mann – Absent
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED

g. Approval of IEPA Project Plans for UV Disinfection, Solar and Garage Future Projects

Manger Haque explained to the Board that this agenda item would allow for the District to create project plans to submit to the IEPA to get the District into queue for the State's Revolving Loan Program, allowing the District to complete these projects with a low interest rate loan with the anticipation of potentially significant principal forgiveness from the State of Illinois within the next 2-5 years.

Motion by Mr. Brunn to Approve the IEPA Project Plans Application for UV Disinfection, Solar and Garage Projects.

2nd by Ms. Tellez

Roll Call: Timothy Brunn – Aye
Jacob Mann – Absent
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED

h. Approval of Annual Treasurer's Report

Motion by Mr. Brunn to Approve the Annual Treasurer's Report for the fiscal year ending on April 30, 2022 and authorize the District Clerk to make the report available pursuant to State Statutes.

2nd by Mr. Ragland

Roll Call: Timothy Brunn – Aye
Jacob Mann – Absent
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED



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i. Acceptance of Bids for Lakemoor Lift Stations Upgrades

Motion by Ms. Tellez to accept bids for the Lakemoor Lift Station Upgrades and award the bid for Lakemoor Lift Stations No. 1 and No. 6 modifications for an amount of \$472,000 and authorize the District Manager to execute an agreement with Boller Construction.

2nd by Mr. Brunn

Roll Call: Timothy Brunn – Aye
Jacob Mann – Absent
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTIONED CARRIED

11. MISCELLANEOUS CORRESPONDENCE

a. MCCG Membership Meeting – Crandall’s in Hebron, IL – Wednesday, October 26, 2022

12. APPROVAL OF BILLS

Motion by Mr. Brunn to approve payment of bills on the October 18, 2022, bill list as presented, in the amount of \$1,267,782.97.

2nd by Ms. Tellez

Roll Call: Timothy Brunn – Aye
Jacob Mann – Absent
John Ragland – Aye
Caretina Tellez – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 absent

MOTION CARRIED

13. OTHER BUSINESS -none

ADJOURNMENT

Motion by Mr. Brunn to adjourn the meeting at 8:19 p.m.
Unanimously approved on a voice vote