



# NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

## REGULAR MEETING MINUTES

January 11, 2022

**Zoom Meeting w/ Video:** <https://us02web.zoom.us/j/7578151340>

Present by Zoom: Trustees: John Ragland, Jacob Mann, Timothy Brunn, Lydia Ryberg, Ken Michaels  
District Manager: Mohammed Haque; District Clerk: Deborah Martin

Others present via Zoom: District Superintendent: Luke Markko; District Engineer: Joe Lapastora; Matt Butterfield, Mac Strategies Group; Jillian Kill and Scott Trotter, Trotter and Associates

Guests from Holiday Hills present via Zoom: Ms. Johnson, Mr. Lewis, Ms. Machalski, Jeff, Mr. Klem, Ms. Treptow, Ms. Losch, Kevin, Mr. Korstanje, Mr. Pasco, Sckcl BY iPhone

President Michaels called the meeting to order at 7:31 p.m. President Michaels stated:

*"Due to the Governor's statewide disaster declaration relating to the COVID-19 pandemic and current public health guidelines for social distancing, I have determined that it is not prudent for the members of the District Board or staff to convene in-person for this meeting. Therefore, the District Board is meeting by video conference. Those same conditions require barring access to the public for in-person attendance. In light of these limitations, the public is invited to attend and listen to the meeting through Zoom platform or by phone as indicated on this meeting agenda. To comply with the Open Meetings Act requirements for virtual meetings, this meeting will be recorded."*

### 1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present, via Zoom  
Jacob Mann – Present, via Zoom  
John Ragland – Present, via Zoom  
Lydia Ryberg – Present, via Zoom  
Ken Michaels – Present, via Zoom

### 2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

*At this time, District President asked if the Trustees had any objection in changing the agenda to allow for Public Comments from those guests from Holiday Hills attending via Zoom. The Trustees allowed for the change in the board meeting agenda. President Michaels cautioned the guests that this Public Comments section was not a time for questions, but for comments only.*

### 5. PUBLIC COMMENTS:

Mr. Lewis from Holiday Hills asked how to get the soil boring analysis report. President Michaels reminded Mr. Lewis that the Public Comments section of the agenda was not for questions. Mr. Klem from Holiday Hills commented that the residents of Holiday Hills were not given the opportunity to vote on this sewer extension project and that he had been made aware of funds available from McHenry County that may be used for the Holiday Hills Sewer Extension Project and stated that he hoped his Village officials were aware of this money. There were no other comments.

*District President Michaels thanked the guests from Holiday Hills for attending and invited them to remain through Zoom for the rest of the Board meeting. The meeting continued with Agenda Item 3.*



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**3. PRESENTATION & APPROVAL OF MINUTES:**

a. Regular Meeting, December 14, 2021

Motion by Trustee Brunn to approve the Regular Meeting minutes of December 14, 2021 as presented.

2nd by Trustee Ragland

Roll Call Vote: Timothy Brunn – Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg – Aye  
Ken Michaels – Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

b. Executive Session Minutes, December 14, 2021

Motion by Trustee Ryberg to approve the Executive Session Meeting minutes of December 14, 2021 as presented.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn – Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg – Aye  
Ken Michaels – Aye

5 ayes 0 nays 0 abstain **MOTION CARRIED**

**4. TREASURER'S REPORT:**

a. Approval of the Monthly Treasurer's Report for month ending November 30, 2021

*Treasurer John Ragland presented the monthly treasurer's report to the Board.*

Motion by Mrs. Ryberg to approve the Treasurer's Report for month ending November 30, 2021 as presented.

2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn – Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg – Aye  
Ken Michaels – Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

**6. MANAGER'S REPORT:**

District Manager Haque reported to the Board that he had sent out an end of year report that reflected the numerous accomplishments of the staff and consultants. Superintendent Markko asked the Board if any members had questions or concerns about his Operations Report that was included in their packets. Mr. Markko explained that the supply chain issues previously experienced were beginning to show some improvement. District Engineer Lapastora reported to the Board that in addition to his Engineering Report, all septage haulers have been permitted for the 2022 season. It was noted that Buona Beef in Lakemoor is scheduled to open in February. Manager Haque suggested that the Board might want to take the opportunity to ask Trotter and Associates any questions they might have since staff members from the District's Engineering firm were in attendance. President Michaels asked if the grant money has been received yet. Jillian Kiss of Trotter and Associates informed the Board that the Unsewered Community Grant agreement has been signed and returned to the IEPA, and when the project commences construction, the District will be able to request disbursements from that grant. She also stated that Trotter and Associates is working with District staff in completing the IEPA loan application and the application would be sent with the bid results in February. Manager Haque also stated that the District is still in talks with McHenry County about any avenues of funding that may also be available through them for the Holiday Hills project.



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**7. TRUSTEE REPORTS - none**

**8. LEGAL BUSINESS - none**

**9. OLD BUSINESS - none**

**10. NEW BUSINESS**

**a. Approval of Ordinance 22-01 to Abate GO Bond Taxes for 2021**

Motion by Mrs. Ryberg to approve Ordinance 22-01, authorizing the County Clerks of Lake and McHenry counties to Abate the General Obligation Bond Tax for 2021 in the amount of \$457,872.00.

2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

**b. Approval of Resolution 22-01, Authorizing the Request of Funds from McHenry County's CDBG Fund**

Motion by Mr. Ragland to approve Resolution 22-01, Authorizing the Request of Funds from the McHenry County Community Development Block Grant Fund in the amount of \$200,000 for public infrastructure improvements in the Village of Holiday Hills.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

**c. Approval of Resolution 22-02, Ratifying Approval of IEPA Unsewered Community Grant Agreement for Holiday Hills**

Motion by Mr. Brunn to approve Resolution 22-02, Ratifying the approval and Acceptance of an IEPA Unsewered Community Grant Agreement for the Holiday Hills Sanitary Sewer Project in the amount of \$3,495,600.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**



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d. Approval of Engineering Contract Amendment #3 with Trotter & Associates

Motion by Mr. Brunn to approve Engineering Contract Amendment #3 with Trotter and Associates, Inc. in the amount of \$64,150 for additional Bidding and Engineering Services for the Holiday Hills Sanitary Sewer Project.  
2nd by Mr. Mann

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

e. Approval of Resolution 22-03, Adopting revised COVID-10 Safety Procedures

Discussion by trustees concerning wording on vaccination status on the proposed revised COVID-19 Safety Procedures. Trustee Ragland stated he felt that wording should be changed on the first bullet point under the General Safety Guidelines concerning who should wear masks.

Motion by Mr. Ragland to take out the last sentence of bullet point one under the General Safety Guidelines section of the revised COVID-19 Safety Procedures as presented in the Board Packet.  
2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

Motion by Mrs. Ryberg to approve Resolution 22-03 as amended, establishing revised NMWRD COVID-19 Safety Precautions  
2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

f. NIMEC Electrical Agreement

District Manager Haque reminded the Board that last year the Board agreed to enter into a 2-year agreement with Northern Illinois Municipal Electric Collaborative to put the District's electrical power under bid with NIMEC's consolidated bidding. No Board action required.

*At this time, President Michaels noted that there were more guests waiting to be admitted to the Zoom meeting, but that the Public Comments section of the Board Meeting had already been addressed.*



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**11. MISCELLANEOUS CORRESPONDENCE**

a. Holiday Hills/Le Villa Vaupell Resident Update Letter

District Manager Haque referred the Board to the letter in their packets that was recently mailed to the residents of Holiday Hills and Le Villa Vaupell updating property owners on the progress towards a public sanitary sewer system for their community.

b. State of Illinois Press Release

District Manager Haque referred the Board to the copy of the press release from the State of Illinois announcing that Northern Moraine has received a \$3,495,000 UCCGP grant for the Phase 1 portion of the Village of Holiday Hills extension of sanitary sewer.

**12. APPROVAL OF BILLS**

Motion by Mrs. Ryberg to approve payment of bills for the January 11, 2022 bill list as presented, in the amount of \$182,290.69.

2nd by Mr. Mann

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

**13. OTHER BUSINESS - none**

**ADJOURNMENT**

Motion by Mr. Brunn to adjourn the meeting at 8:11 p.m.

2nd by Mrs. Ryberg

5 ayes 0 nays 0 absent **MOTION CARRIED**