



# NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

## REGULAR MEETING MINUTES

November 9, 2021

**Zoom Meeting w/ Video:** <https://us02web.zoom.us/j/7578151340>

Present: Trustees: John Ragland, Jacob Mann, Timothy Brunn, Lydia Ryberg, Ken Michaels  
District Manager: Mohammed Haque; District Clerk: Deborah Martin

Others: District Superintendent: Luke Markko; District Engineer: Joe Lapastora; Phil McKenna from Kane McKenna Capital Inc.

President Michaels called the meeting to order at 7:30 p.m.

### 1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present  
Jacob Mann – Present  
John Ragland – Present  
Lydia Ryberg – Present  
Ken Michaels – Present

### 2. PLEDGE OF ALLEGIANCE:

Those present recited the Pledge of Allegiance.

### 3. PRESENTATION & APPROVAL OF MINUTES:

a. Regular Meeting, October 12, 2021

Motion by Trustee Brunn to approve the Regular Meeting minutes of October 12, 2021 as presented.

2nd by Trustee Ragland

Roll Call Vote: Timothy Brunn – Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg – Abstain, was not at October 12<sup>th</sup> meeting  
Ken Michaels – Aye

4 ayes 0 nays 1 abstain

**MOTION CARRIED**

*At this time, District President Michaels asked the Board if any trustees objected to skipping to Agenda Item 10C so that Phil McKenna from Kane McKenna Capital could address the Board. With no objections, Mr. McKenna presented his firm's proposal to act as special Financial Consultant to Northern Moraine WRD for the purpose of ensuring that the District is properly funded and is accurately appropriating costs and fees for the special projects being funded by various grants and loans. After Mr. McKenna's presentation, the Board resumed the meeting with Agenda Item 5.*

### 4. TREASURER'S REPORT:

a. Approval of the Monthly Treasurer's Report for month ending September 30, 2021

Treasurer John Ragland presented the monthly treasurer's report to the Board.

Motion by Trustee Ryberg to approve the Treasurer's Report for month ending September 30, 2021 as presented.

2nd by Trustee Mann

Roll Call Vote: Timothy Brunn – Aye  
Jacob Mann - Aye



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John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

**5. PUBLIC COMMENTS:** none

**6. MANAGER'S REPORT:**

Superintendent Markko answered questions from the Board concerning his Operations Report. Trustee Brunn asked about the District's projected future use of UV disinfection and wondered which would be more cost effective – the use of chemicals or UV. The discussion included the rising costs of chemicals compared to the life of the UV bulbs. Trustee Mann stated that the Village of Wauconda uses UV for disinfection. District Engineer Lapastora was asked where in Island Lake the new Dollar General store would be located; it was explained that the proposed store would be close to Waters Edge, near the area that offers free mulch. President Michaels congratulated Mr. Markko and Mr. Lapastora for their involvement in the recent WEFTEC conference in Chicago. District Engineer Joe Lapastora was part of a presentation at the conference for Global Water Stewardship's sustainable solutions in Costa Rica and Superintendent Luke Markko's CSWEA Shovelers team participated in the WEF Operators Challenge, taking 2<sup>nd</sup> place in the lab event. Manager Haque went over the mid-year fiscal report for the Board. Mr. Haque mentioned that septage hauling revenues have increased and that because of the Woodman's car wash expansion and new retail stores in Lakemoor, connection fee revenues have increased. Mr. Haque reported that the District is on target to meet the goal of operating within the approved budget, while making good progress on achieving the objectives set out in the previously approved budget.

**7. TRUSTEE REPORTS - none**

**8. LEGAL BUSINESS - none**

**9. OLD BUSINESS - none**

**10. NEW BUSINESS**

a. Approval of District Workers Compensation Insurance Policy Renewal

Motion by Mr. Brunn to approve an agreement with Illinois Public Risk Fund for Workers Compensation Insurance renewal in the amount of \$19,648 from January 1, 2022 to January 1, 2023, and to approve a Resolution authorizing the District Manager to execute agreements to bind coverage.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

b. Approval of District Health Insurance Coverage Renewal

Motion by Mr. Brunn to accept the quote received from BlueCross BlueShield of Illinois for employee health insurance coverage and from Delta Dental Pinnacle for employee dental insurance coverage and to approve a Resolution authorizing the District Manager to execute documents for employee health insurance coverage with BlueCross BlueShield of Illinois' P5E1PPO plan for the one year period beginning January 1, 2022 with a monthly premium of \$16,001.16, and for employee self-paid dental insurance coverage with Delta Dental Pinnacle for the one year period beginning December 1, 2021 with a monthly premium of \$935.29, based on



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the quoted employee census and authorize the District Manager to approve additional premium fees of up to 10% due to personnel changes during the coverage period.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

c. Approval of Hiring a Financial Consultant

Motion by Mr. Brunn to approve an Agreement with Kane, McKenna Capital, Inc. to Serve as Financial Advisors to the District and to approve a Resolution authorizing the District Manager to execute the agreement.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

d. Adoption of Ordinance 21-06, Authorizing the District to borrow funds from the WPCLP

Motion by Mr. Brunn to adopt Ordinance 21-06, authorizing the District to borrow funds from the IEPA's Water Pollution Control Loan Program in the amount of \$4,000,000 for the Holiday Hills / Le Villa Vaupel project and to approve Resolution 21-09 authorizing the District Manager to execute such loan documents.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

e. Adoption of Ordinance 21-05, setting the 2021-2022 Tax Levy

Motion by Mr. Ragland to Adopt Ordinance 21-05, setting the 2021-2022 Tax Levy at \$89,836.85, representing a 10.1% decrease over the previous levy amount of \$99,947.76.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

f. Acceptance of Bids and Awarding of Contract for WWTP Access Improvements

*District Manager Haque informed the Board that on November 8, 2021, bids were publicly opened and read aloud for access improvements for the Wastewater Treatment Plant. Mr. Haque reminded the Board that this project would be funded by reserves and that this project had not been included in any grants.*



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Motion by Mr. Brunn to award the bid to lowest responsible and responsive bidder, Chicagoland Paving Contractors, Inc, in the bid amount of \$149,000 for WWTP Access Improvements and to adopt a Resolution authorizing the District Manager to execute an agreement with Chicagoland Paving Contractors for such.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent

**MOTION CARRIED**

g. Approval of Amendment to Contract with Viking Chemical for Chlorination and Dechlorination Chemicals

*District Manager Haque explained to the Board that the District is experiencing supply chain issues that rely on commodities and manufactured goods, as are most entities throughout numerous industries. Mr. Haque also related that the District is experiencing delivery issues with many items and stated that pricing is also quite inconsistent. Mr. Haque informed the Board that an alternative to chemical use is to utilize UV disinfection with vertical UV tubes in our effluent system; that option is currently being explored. Because of supply chain and pricing issues for Sodium Hypochlorite, Viking Chemical has had to increase the District's cost to \$1.55 a gallon. The District's attorney has suggested that the District negotiate to amend the contract to \$1.50 a gallon through April 30, 2022, and to also amend the pricing to April 30, 2023.*

Motion by Mr. Brunn to approve both amendments as presented of the District's contract with Viking Chemical for chlorination and dechlorination and to approve a Resolution authorizing the District Manger to execute the contract amendment agreed upon with Viking Chemical.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent

**MOTION CARRIED**

**11. MISCELLANEOUS CORRESPONDENCE**

a. McHenry User Rate Increase article

*District Manager Haque referred the Board to the Northwest Herald article included in their packets concerning McHenry's user rate increase. The Board discussed the city of McHenry's reasoning for the rate increase. Trustee Ragland stated that he has been against rate increases for our communities.*

**12. APPROVAL OF BILLS**

Motion by Mr. Brunn to approve payment of bills for the November 9, 2021 bill list as presented, in the amount of \$179,741.72.

2nd by Mrs. Ryberg

Roll Call Vote: Timothy Brunn - Aye  
Jacob Mann - Aye  
John Ragland - Aye  
Lydia Ryberg - Aye  
Ken Michaels - Aye

5 ayes 0 nays 0 absent

**MOTION CARRIED**



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**13. OTHER BUSINESS - NONE**

**ADJOURNMENT**

Motion by President Michaels to adjourn the meeting at 8:42 p.m.  
2nd by Mrs. Ryberg

5 ayes 0 nays 0 absent **MOTION CARRIED**