



NORTHERN MORAIN WASTEWATER RECLAMATION DISTRICT

113 Timber Trail, Island Lake, Illinois 60042

REGULAR MEETING MINUTES

May 11, 2021

Zoom Meeting w/ Video: <https://us02web.zoom.us/j/7578151340>

Present by Zoom: Trustees: John Ragland, Timothy Brunn, Lydia Ryberg, Jacob Mann, Ken Michaels
District Manager: Mohammed Haque; District Clerk: Deborah Martin
Others: Superintendent: Luke Markko; Staff Engineer: Joe Lapastora; Scott Trotter, Trotter and Associates; Mike Tryon, Tryon Legislative Consulting; Lou French, Village of Holiday Hills President; Mike Lesperance, Nunda Township Highway Commissioner

Members of the Public: approximately 45 residents from Holiday Hills were in attendance in person and approximately 85 residents from Holiday Hills attended via Zoom

(Attached to the minutes are sign in sheets for the members of the public who attended the meeting in person.)

President Michaels called the meeting to order at 7:33 p.m.

1. CALL TO ORDER:

Roll Call: Timothy Brunn – Present
Jacob Mann - Present
John Ragland - Present
Lydia Ryberg – Present
Ken Michaels – Present

2. PLEDGE OF ALLEGIANCE:

Those present recited the Pledge of Allegiance

3. PRESENTATION OF HOLIDAY HILLS/LE VILLA VAUPELL SEWER EXTENSION:

District President Ken Michaels spoke briefly, introducing the Board members to the assembled group. President Michaels also gave an abbreviated history of the District. President Michaels stated that he wanted the property owners of Holiday Hills and Le Villa Vaupell to understand that the grant money awarded to the District by the state of Illinois is an opportunity for their subdivisions to no longer have to deal with overworked septic systems during springtime flooding that causes backups in their homes and polluting the Fox River. He stated that no property owner would be forced by Northern Moraine to connect to the public sewer systems, and that no one would be forcing them to sell their homes. President Michaels explained that property values historically increase after access to public sewer. District Engineer Scott Trotter, from Trotter and Associates, Inc., then gave a presentation of the sewer extension that will allow property owners of Holiday Hills and Le Villa Vaupell subdivisions to connect to the public sanitary sewer system owned and maintained by Northern Moraine Wastewater Reclamation District. This presentation included information about the project funding that came through by the State of Illinois Unsewered Community Construction Grant. Mr. Trotter explained that the District would fund the rest through a low interest loan from the IEPA, and that the District would repay this loan, not the homeowners of Holiday Hills and Villa Vaupell. Construction costs were discussed along with the current connection fee, monthly sewer user fees and approximate costs for owners to hire a contractor to connect their homes to the sanitary sewer system. Mr. Trotter explained that the District is not requiring property owners to connect to the public sewer system at this time; however, he did want those in attendance to understand that if their septic system fails, the county may require the owner to abandon their septic system and to connect to the available public sewer. Scott Trotter also explained that if a property owner should sell their home, it may also be a requirement that the property be connected to the public sanitary system. He explained that all new homes being constructed would be required to connect to the public sewer system. Mr. Trotter further informed the group assembled that Northern Moraine Wastewater Reclamation District is



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planning to start construction of this sewer extension in 2022 and hopes to have the extension completed by the spring of 2023.

4. PUBLIC COMMENTS/QUESTIONS FROM HOLIDAY HILLS/LE VILLA VAUPEL GUESTS

District Engineer Scott Trotter fielded questions from those assembled Holiday Hills and Le Villa Vaupell residents along with answering questions from those attending by Zoom. Questions were answered concerning connection fees and how those fees could be paid along with the sewer user fees for each household. During this time, Holiday Hills Village President Lou French, informed the assembled group that he felt the figures given by officials concerning the Median Household Income was too high for households in the Village of Holiday Hills, and wanted to get that figure analyzed. Mike Tryon, from Tryon Legislative Consulting, informed the group that his office is working with various legislators to find other grants that may help with the connection fees. Nunda Township Highway Commissioner Mike Lesperance informed the group that he would coordinate with the District on some upcoming township drainage projects that he has in the area, so that roads would only be disturbed once. Some questions included how to get connected to the sewer system and what would happen to the old septic system. A resident asked exactly what a sewer system was, and another asked the purpose of a lift station. Scott Trotter informed the group that he would attend their village board meeting on May 19, 2021 in Holiday Hills. More information from this meeting and this Question-and-Answer session can be found on the District's website at: nmwr.org

This portion of the meeting ended at 9:04 pm and most of the members of the public left. The Board continued with the remaining agenda items.

5. PRESENTATION AND APPROVAL OF MINUTES

a. Regular Meeting, April 13, 2021

Motion by Trustee Ryberg to approve the Regular Meeting minutes of April 13, 2021 as presented.
2nd Trustee Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

6. OATH OF OFFICE

Having been duly reappointed by the Appointing Authorities, Jacob Mann took the oath of office as District Trustee for the term beginning May 1, 2021 through April 30, 2024.

7. ELECTION OF OFFICERS

Pursuant to 70 ILCS 2405/4 of the 1917 Sanitary District Act, "The Board of Trustees at their first meeting in May of each year shall elect one of their number as President, one of their number as Vice-President and from outside of their membership a Clerk and an Assistant Clerk."

Motion by Trustee Ragland to nominate Ken Michaels as President of the Northern Moraine Wastewater Reclamation District.
2nd Mr. Brunn



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Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Abstain

4 ayes 0 nays 1 abstain (Mr. Michaels)

MOTION CARRIED

Motion by Mr. Ragland to nominate Lydia Ryberg as Vice-President of the Northern Moraine Wastewater Reclamation District.

2nd Trustee Mann

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Abstain
Ken Michaels - Aye

4 ayes 0 nays 1 abstain (Mrs. Ryberg)

MOTION CARRIED

Motion by Mrs. Ryberg to appoint Debi Martin as District Clerk of the Northern Moraine Wastewater Reclamation District.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Abstain
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Mrs. Ryberg to appoint Madalina Roscan as Assistant Clerk of the Northern Moraine Wastewater Reclamation District.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Abstain
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

8. SELECTION OF TREASURER, ATTORNEY AND ENGINEER

Pursuant to 70 ILCS 2405/4 the Board may select a Treasurer, Attorney and Engineer for the District and appoint FOIA and OMA Officers

Motion by Mrs. Ryberg to appoint John Ragland as Treasurer of the Northern Moraine Wastewater Reclamation District.



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2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland – Abstain
Lydia Ryberg – Aye
Ken Michaels – Aye

4 ayes 0 nays 1 abstain (Mr. Ragland)

MOTION CARRIED

Motion by President Michaels to appoint Filippini Law Firm, LLP. as the District’s Attorneys.

2nd Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by President Michaels to appoint Trotter & Associates, Inc. as the District’s Engineers.

2nd Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Mrs. Ryberg to appoint Mohammed Haque as Freedom of Information Act Officer and Open Meeting Act Officer.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

Motion by Mrs. Ryberg to appoint Debi Martin as Freedom of Information Act Officer and Open Meeting Act Officer.

2nd Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland – Aye
Lydia Ryberg – Aye
Ken Michaels – Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED



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9. TREASURER'S REPORT

a. Approval of the Monthly Treasurer's Report for month ending March 31, 2021

The monthly Treasurer's Report was presented by Trustee Ryberg.

Motion by Mr. Ragland to approve the Treasurer's Report for month ending March 31, 2021 as presented by Trustee Ryberg.

2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

10. PUBLIC COMMENTS - NONE

11. MANAGER'S REPORT

District Manager Haque reminded the Board that his Manager's Report had been forwarded to the Board members earlier in the afternoon via email. Mr. Haque briefly touched on a pilot program that he has been collaborating on with Bartlett Durand of Sand County Foundation and IEPA that would allow the District to reduce the permitted nutrient effluent in exchange for constructed wetland removal credits. Manager Haque reported that in the event the District moves forward with the project, the District may be able to come up with an alternative that avoids costly capital improvements or chemical cost to remove nitrogen and phosphorus once new and more stringent regulations arrive over the next decade. Manager Haque pointed out to the board that District superintendent Luke Marko was the recipient of the 2021 Central States Water Environment Association Operations Award. Board members offered their congratulations and stated they were pleased with the positive publicity in one of the area's newspapers.

12. TRUSTEE REPORTS

Trustee Jacob Mann offered his congratulations to District Superintendent Luke Markko on being awarded the CSWEA 2021 Operations Award. Trustee Mann stated that he had that honor a few years ago, and that he has competed against Luke in years past. Trustee Mann also commended Mr. Markko and Mr. Lapastora on their efforts to provide an instructional video on what a wastewater treatment facility is and how well this video explained the process of collecting and treating wastewater. Trustee Mann stated how pleased he has been with the materials the District provides to prepare him and the other trustees for these monthly meetings. Trustee Ryberg remarked that she felt the Delinquent Accounts were at a very low percentage, and she wanted to commend both District Clerk Debi Martin and Assistant Clerk Madalina Roscan on their collection techniques.

13. LEGAL BUSINESS - NONE

14. OLD BUSINESS - NONE

15. NEW BUSINESS

a. Public Hearing for Proposed FY 2021-22 Annual Budget

President Michaels declared Public Hearing open at 9:15 pm. No members of the Public had commentary about the proposed annual budget. President Michaels closed the Public Hearing at 9:15 pm.

b. Adoption of the NMWRD Operating Budget for Fiscal Year 2021-2022

Motion by Mr. Brunn to adopt the NMWRD Operating Budget for Fiscal Year 2021-2022.

2nd by Mrs. Ryberg



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Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

c. Approve Engineering Services for Holiday Hills Sewer Extension

Motion by Mr. Brunn to approve a Resolution for an Engineering Agreement with Trotter and Associates, Inc. in the amount of \$57,000 for Engineering Services for the planning phase of the Holiday Hills Sewer Extension and to Authorize the District Manager to execute the Agreement
2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

d. Adoption of Ordinance 21-03, NMWRD's Salary Ordinance for FY 2021-2022

Motion by Mr. Ragland to adopt Ordinance 21-03, NMWRD's Salary Ordinance for FY 2021-2022
2nd by Mr. Brunn

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

e. Audit Services for 2021-2022 by Lauterbach and Amen

No action required as a contract is already in place with Lauterbach and Amen.

f. Approve the \$200,000 Grant Agreement with Illinois Department of Commerce and Economic Opportunity for the Control Building Electrical Upgrades

Motion by Mr. Brunn to approve the \$200,000 grant agreement with the IDCEO for NMWRD's Control Building Electrical Upgrades
2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 abstain

MOTION CARRIED

16. MISCELLANEOUS CORRESPONDENCE

- a. MCCG Annual Meeting - Wednesday, May 19, 2021 via Zoom
- b. MCCG Annual Golf Outing - June 24, 2021 at Gold Club of Illinois in Algonquin



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17. APPROVAL OF BILLS

Motion by Mr. Brunn to approve payment of bills on the May 11, 2021 bill list as presented, in the amount of \$152,097.20.

2nd by Mr. Ragland

Roll Call Vote: Timothy Brunn - Aye
Jacob Mann - Aye
John Ragland - Aye
Lydia Ryberg - Aye
Ken Michaels - Aye

5 ayes 0 nays 0 absent **MOTION CARRIED**

18. OTHER BUSINESS - NONE

ADJOURNMENT

Motion by President Michaels to adjourn the meeting at 9:21 p.m.

2nd by Mrs. Ryberg

5 ayes 0 nays 0 absent **MOTION CARRIED**

GUEST SIGN-IN SHEET
NORTHERN MORAINÉ WRD
REGULAR BOARD MEETING 5/11/21
7:30 PM 113 TIMBER TRAIL ISLAND LAKE

Name

Address

Mike Karamore NTRD	3518 Bay Rd. C. L.
John Meyer Beyer	2413 Myra Park Holiday Hills 2407 Driftwood Drive Holiday Hills IL 60051
Lesley Tennesen	1312 Sunset H.H. 60051
Scott Lewis	1700 Sunset H.H. 60051
Austin DeBlaw	2611 S Riverview Dr. H.H.
Paul Sherwin	2505 S. Michael Ct. 60051
Jan Busonie	1504 Hickory St 60051
Fred Jimmie	2609 20 RIVERVIEW NW
Sue Kaspar	2709 Tower Drive
John Bystrom	2411 S. Vaupell Dr
Michelle Pratt	2401 S. Vaupell Dr
Randy Swast	2511 S. RIVERVIEW DR. Holiday Hills
Linda Guthrie	1406 Park Terrace H. Hills
Tring Whitzler	2503 LILAE ST. Holiday Hills

GUEST SIGN-IN SHEET
NORTHERN MORAINE WRD
REGULAR BOARD MEETING 5/11/21
7:30 PM 113 TIMBER TRAIL ISLAND LAKE

Name

Address

CONNIE & CARL HEGGEN	2508 S VAUPELL DR McHENRY 60057
Bill Conner	1512 Elm Holiday Hills
Karen Tynis	2401 Colby Dr Mokena
RON + SHEILA KIRKPATRICK	2406 HYDE PARK HOLIDAY HILLS
JEFF GILS	1406 W WINDYBROOK DR HOLIDAY HILLS
Len French	President of Holiday Hills
Mike Bull	1306 Hyde Park area H H
Mike Haward	1412 H. Hickory
Annlette Mroz	1311 W NE Shore Drive
Paul Ferry	1401 Sunset Dr
Christopher Johnson	1508 Poplar St. Holiday Hills
Denise Haward	1412 Hickory St

**GUEST SIGN-IN SHEET
NORTHERN MORAINÉ WRD
REGULAR BOARD MEETING 5/11/21
7:30 PM 113 TIMBER TRAIL ISLAND LAKE**

Name

Address

Mickey Brown	1613 W Sunset Dr. H.H.
Karen Dzials	2720 Lake Drive N.H.
Mary + Debbie Gabriel	2809 Tower Dr. H.H.
Kathy Andrews	2605 Tower Dr. N.H.
Mitchell Pruss	2401 S. Vampell Dr. H.H.
Valerie Machalski	3028 tower H.H.
Skip Robinson	3028 tower H.H.
Karen Catandra	2707 S. Dale H.H.
Loze Wilson	1406 Sunset Dr. H.H.
FRANK RASCAL	2511 Vampell Dr 1512 Evergreen St H.H."
Jeff Austin	2518 Salt Birchwood Ave
Lisa Marie	1508 poplar St. Holiday Hills
JACKIE VALENTINO	1508 CATALPA HOL. HILLS
VAL VALENTINO	1508 CATALPA HOL HILLS
Scott Lotzke	1506 Evergreen st Holiday Hills